



YOUNG SCHOOL DISTRICT #5

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YOUNG PUBLIC SCHOOL SPECIAL GOVERNING BOARD MEETING MINUTES

Monday, April 11, 2022 at 6:00 PM

Young Public School Computer Lab/FFA Room

CALL TO ORDER

President Linda Chapman called the Regular Governing Board Meeting to order at 6:05 P.M. in the Young Public School Computer Lab/FFA Room. Linda Chapman, Polly Hageman, Dave Megahey, and James Bruzzi were present.

PLEDGE TO THE FLAG

The Pledge of Allegiance followed the opening of the meeting.

ADOPTION OF THE AGENDA

Polly Hageman made the motion to adopt the agenda. Dave Megahey seconded the motion. Linda Chapman, Polly Hageman,, Dave Megahey, and James Bruzzi voted aye. The motion was approved unanimously.

APPROVAL OF MINUTES: March 7 Regular Board Meeting, March 14 Special Board Meeting

Motion to adopt the board minutes by James Bruzzi, Second by Dave Megahey. Linda Chapman, Polly Hageman,, Dave Megahey, and James Bruzzi voted aye. The motion was approved unanimously.

PTO UPDATE

There is no PTO representative present.

TEACHER REPORT

No teacher report as Niki Lynch was out today.

ADMINISTRATOR REPORT

Things are continuing in a positive direction. We have had to make adjustments in the office to stay on top of the financials and keep us out of trouble in terms of the finances. Mr. O'Donnell received an email on the 15th from Stephanie that she was told by her doctor that she will be out till April 15th. At that time, she told Mr. O'Donnell there were a number of items that she was planning on working on next month. Mr. O'Donnell has accomplished the reimbursement for the Basic IDEA grant, the reimbursement for the preschool IDEA grant. He had to do the general statement of the assurances. He has not completed the reimbursement for the school facilities board but I have sent off the last document that Stephanie Vassar needed today. I will continue to work with her and that should be completed by Wednesday or Thursday. I did receive an email this morning that there is some documentation needed for the ESSER funds. He is working on that to use the remaining funds. Most of the stuff that Stephanie listed previously that needed completed, he has accomplished. Mr. O'Donnell did receive an email

today from Stephanie with a doctor's note dated April 11th, stating her doctor she will probably be out 3 more months. Mr. O'Donnell has been in touch with several business managers in other districts to get help and advice. He would like to thank Katie and Colette for stepping up and for their hard work. Things in the office are going pretty smoothly considering.

Graduation is on Thursday, May 26 at 6pm. We invite the school board to attend. We are inviting Mr. Megahey to present the diplomas at the graduation ceremony.

We did receive a letter of resignation from a teacher's aide who did not complete the intent to return form, so we kind of anticipated this. Mr. O'Donnell has also received a letter from a board member to immediately resign from the school board, due to important family medical issues. Mr. O'Donnell did contact the Gila County School Superintendent's Office about replacing that board member. Because these were brought to him after the agenda was created, these items will be placed on the agenda for the next special board meeting. He will work with the County School Superintendent so we are not having to wait to replace that board member at the time of the elections in November and then would not be seated until January.

April 26th and 27th all testing 3rd through 11th AASA, which replaces the test formerly known as AZMerit. The 2 9th graders will take ACTASPIRE on April 28th or 29th.

Numbers wise, we gained 1 student in first grade and one new preschooler who is a Child Find participant. We anticipate 51-53 enrolled students for next school year.

We are now advertising our open positions on the state job boards. We are working to get a flyer for our open positions to the Show Low School District area where they are having about 14 employees resigning.

Earlier we were having dead fish show up in the greenhouse tank. Ray and Julee found that although there is a drain in that tank, they found the pump was not working correctly to get the water in to the fish. They have managed to repair that now. The Greenhouse plant sale started today and will go through Thursday this week.

Weight room have not been able to open yet as we need to have someone monitor when public are using that facility. We are hoping to remove the carpet in the room as it still has a mildew odor from the previous water damage. Once removed, then Mr. O'Donnell will have the floor bleached prior to opening.

I will try to make some personnel changes to survive the next 3 months. We will determine a date and time for special meeting.

CALL TO PUBLIC- Public comments or concerns may be heard, but no Board Action may occur

None.

NEW BUSINESS

A.) Voucher ratification: Payroll Vouchers 18 & 19, and Expense Vouchers 2215 & 2216

Megahey made a motion to approve. Second by Bruzzi; approved unanimously.

B.) Board Approval of M&O, Grant Report and Student Accounts Report

No action at this time

C.) Discussion/Action: approve Donation of various academic materials by a retired

teacher

Linda makes motion to approve. Second by Polly. Unanimously approved.

D.) Discussion/Action: Approve retirement Resignation - Teacher Gerine Smyers

Linda read the letter aloud and copy of letter in board packets.

Polly makes motion with regret. Second by Dave. Carried unanimously

E.) Discussion: YPS Distance Learning

Mr. O'Donnell has not been able to put together a report This year with the changes we have had of personnel due to many parent and student concerns We currently have American History 11th & 12th grade English online learning. Seven (7) students are utilizing the Edgenuity courses online. They are on target to finish by May 26th. Some have also been using Edgenuity for credit recovery. We have a student right now that is working on credit recovery and has nearly finished all the credit he needed to make up. We have students working online for foreign language. Two (2) on Spanish, one (1) taking German and one (1) student taking Latin on Edgenuity. This enriches their curriculum since we are not able to offer that inhouse. We have a student that was homeschooled for a number of years. Mr. O'Donnell has worked with the student and his parents. Parents found the course completion certificates from that time and turned them into him. The student lacks three (3) credits from graduating. Mr. O'Donnell does not recommend this way for accelerating a student through school and he has encouraged them to use the online local community college courses. They can take major course subjects for college and then they can receive dual credit; meaning they are getting credit for both the high school and for a credit for college for completing the one (1) course. We do have a substitute that has been here frequently lately that is willing to assist student(s) with the Spanish course. Mr. O'Donnell does know some German and can help if needed. The foreign language courses on this program teaches students sentence structure and pronunciation as they are able to speak into the computer. More than likely, these students would need two (2) classes of foreign language if they were going to attend college anyway.

We are looking into an Interactive television. Mr. O'Donnell has some experience with interactive boards at a previous district. He would like to turn one side of the weight room building into an interactive white board learning area. Students can actually do virtual field-trips on these. Also, the projectors are used and students are learning from a teacher or professor that is live streaming from another district or college. Part of the ESSER funds may be able to pay for that right now. Linda Chapman stated that YPS had this type of learning previously a few years ago but had problems due to slow internet. Now our internet is faster and could probably handle it.

We are focusing a lot of our attention on our current finances to keep us out of trouble.

F.) Discussion/Action: Approve Gila County 2022 Summer Work Program IGA

Originally, YPS asked for four (4) summer work people but it was adjusted down to three (3). Mr. O'Donnell will work to remove Stephanie's name from the forms since she will not be working during this summer program. Linda asked for a motion, James made the motion to approve the IGA. Second by Linda Chapman. Approved unanimously.

G.) Discussion/Action: Approve Pre-School 2022-2023 Calendar

Mrs. Clemmer took the original school calendar and modified it to create the YPS 22-23 Preschool calendar. Linda asked for a motion. Motion to approve made by Polly Hageman. Second by Dave Megahey. Approved unanimously.

H.) Discussion/Action: Approve Long-term Substitute Rate FY 22, FY23

Earlier this year when we made the change and had a teacher no longer on campus, Mr. O'Donnell worked with the business manager to develop a pay scale for long term substitutes. These substitutes are having to create curriculum, adding some information in the computer, developing a daily teaching plan, grading papers, entering grades, and much more. When the substitute is recruited to sub for a teacher often we don't know whether they will be here for the 3 weeks

to qualify for this increased sub pay. Sub Rate 1 has its set rate and Sub Rate 2 has a set rate in the computer for the payroll person to pay the correct one. The sub will only get the increased rate if they are in the same room continuously without a break in the days. If that sub is out sick or goes to another classroom to sub for one day then returns to the originally classroom, then their time to qualify for the increased rate starts over. You will get better quality substitutes by offering this for long-term ones. We have a substitute that has been subbing for an extended period of time. She has been expected to put in extra effort and time. James Bruzzi asked what the off-site teacher is being required to do at this time. Mr. O'Donnell said the teacher has been reassigned to build curriculum for a course that is going to help here in the future. The current sub is doing all of that teacher's work in that classroom wholly. James Bruzzi makes a motion to approve the long-term substitute rate for FY22 of \$160 and retro-active it three (3) weeks from January 3rd, 2022 for the current long-term sub. Dave Megahey Seconded the motion. Motion approved unanimously. James Bruzzi motioned to approve sub rates at the stated rates of \$200 and \$250 for FY23 Dave Megahey second the motion to approve, approved unanimously.

I.) Discussion: Board Elections Update

Congratulations to Mr. James Bruzzi for still continuing as a board member and he will continue until December 2024. Mr. Dave Megahey's seat on the board is up for election. Mr. Guy McGill's position was set for 2024. You should always have 2 board members on the board continuing each time there is an election so that their terms overlap the newly elected/appointed seat. If you have 3 openings and 3 candidates you can save money by being appointed by County Schools Office. It was previously said that if you were appointed it is only good till the next election; but, actually, if appointed it should be good for the 4-year seat. There was a page missing on the online application that was not discovered until Mr. Dave Megahey was eliminated for not submitting a complete application. Hopefully, they have remedied this problem. Historically, Mr. O'Donnell goes to the county office and brings back packets and information to be distributed as requested.

J.) Discussion/Action: Approve Summer School 2022

Mr. O'Donnell has met with teachers and discussed the need for summer school. Teachers recommended students. They suggested four (4) for K through 1st, four (4) for 2nd through 4th, four (4) for 5th through 7th. These students would benefit from a summer school program. It would be for four (4) weeks during June and would go Tuesday through Thursday for 3 hours each day. We would like to have 2-3 teachers for this. The Dates would be June 7 – June 30, 2022. Motion to approve Summer School as presented by Bruzzi, second by Chapman; passed unanimously.

K.) Discussion/Action: Approve Summer School 2022 Staff Positions

Mr. O'Donnell has done the calculations and has two different recommendations. Ideally we would like to have three teachers, but if funding is a concern, we can use 2 teachers and 1 teacher's aide instead. One teacher's aide has given her resignation and one teacher's aide has a medical condition that will probably not allow her to join us for the summer program. We could possibly get someone from the community that is fingerprint card approved. We prefer to have 3 teachers. James Bruzzi made a motion to approve the three (3) Summer school teachers positions or 2 summer school teachers and one (1) teacher's aide for the summer program; the final choice is left to the discretion of the Superintendent. Second by Linda Chapman, approved unanimously.

L.) Discussion/Action: Approve Graduation Coordinator Special Contract

As part of the extra duty contracts that were previously approved, the Graduation Coordinator had no one sign up. That extra duty previously became Mr. O'Donnell responsibility. So, Mr. O'Donnell recommends Colette Zienak as the Graduation Coordinator. She will be responsible for working with the parents and the graduating students. Polly Hageman made a motion to approve C. Zienka as Graduation Coordinator, Second by Dave Megahey, approved unanimously.

DISCUSSION – FUTURE BOARD MEETING AGENDA ITEMS

James Bruzzi Requested a staffing update including any grievances. Mr. O'Donnell stated he has spoken to an employee and reached a resolution and developed a plan. He said that in our district, they felt that HR is where we are to go if we have a problem with a person, but they should start with the individual first before bringing it to HR, as HR has many different roles. Mr. O'Donnell is responsible for HR now. If there is a concern with Mr. O'Donnell, it is suggested to come directly to him. However, if resolution does not happen, there are 2 board policies and you can go to the board. In a small district we work more directly with each staff member. As seen with most districts, HR has been the Superintendent's responsibility.

Calendar special meeting. Polly will be unavailable April 21st through May 21st as she is out of town.

ADJOURNMENT

Polly Hageman moved to adjournment the meeting and Dave Megahey second the motion. Motion approved unanimously. Adjourned at 7:08pm.

Minutes Approved April 11, 2022


Linda Chapman, President