



YOUNG SCHOOL DISTRICT#5

P. O. Box 390 - 46878 Highway 288
Young, Arizona 85554
Phone: (928)462-3244
Fax: (928)462-3283
Patrick O'Donnell, Superintendent
Stephanie Rider, CFO

YOUNG PUBLIC SCHOOL GOVERNING BOARD SPECIAL MEETING

Monday, August 1, 2022, 6 PM - Young Public School FFA Room

(THE GOVERNING BOARD MAY CONSIDER ANY ITEM ON THIS AGENDA IN ANY ORDER AND AT ANY TIME DURING THE MEETING)

Roll Call: _____ P _____ P
 Linda Chapman, President Sara Bunce, Member
 _____ P _____ P
 Dave Megahey, Member Polly Hageman, Member
 _____ P
 James Bruzzi, Member

AGENDA

- 1) Call to Order – Called to order at 6:02pm – Present were all Board members and Mr. O'Donnell
- 2) Pledge of Allegiance – L. Chapman led the Pledge
- 3) Adoption of Agenda-Motion to adopt agenda by P. Hageman, second by L. chapman; carried unanimously
- 4) New Business:
 - a) Discussion/Action – Approve Minutes for 6/27/2022-Special Meeting, 7/11/2022 – Regular Meeting, 7/15/2022 – Truth in Taxation/Budget Hearing, 7/15/2022 – Special Meeting – Mr. O'Donnell apologized for the late minutes. He explained that the Business Manager was the Board secretary, but she has been unavailable since March 15, 2022. Mr. O'Donnell attempted to do minutes for some meetings and he asked that the office secretary come and do minutes some times. The secretary did well, but then the secretary was not available due to illness and absence. Mr. O'Donnell alerted the Board that we did not always meet the 3 days requirement for a Draft, but we did not have any formal request for minutes either. Motion to approve minutes by J. Bruzzi, D. Megahey; carried unanimously.
 - b) Discussion/Action – Board to consider having an Executive Session for Legal Advice pursuant to ARS 38-341.03(A) (3) and/or ARS 38-341.03(A) (4) Motion to go into Executive Session by J. Bruzzi, second by P. Hageman; carried unanimously at 6:07pm At 7:11pm. P. Hageman moved a return to Open Session, second by D. Megahey; Carried unanimously. L. Chapman reminded all present that discussions in Executive Session are not to be shared because of the Open Meeting Law.
 - c) Discussion/Action – Board to provide direction to the Superintendent regarding Legal Advice – Motion directing the superintendent edit a draft letter as determined in Executive Session and that it be mailed with certified return receipt, but also emailed to the designated person made by J. Bruzzi, second by L. Chapman; carried unanimously.*

- d) Discussion/Action – Approval of a \$2000 Cash donation Mr. O’Donnell explained that the school had received a \$2000 donation in the form of a check in mid-June, but had misplaced it upon his table. The check is from a community member living next to the school. The purpose was not designated and Mr. O’Donnell made one effort to connect with the donor. He will follow up with that effort. Motion to accept by D. Megahey, second by S. Bunce; carried unanimously.
- e) Discussion – Superintendent Recommendation of Maintenance/Custodian – This person worked 30+ years in Kyrene School District, started as custodian and worked himself up through multiple positions. His previous supervisor for the past 20 years had nothing but glowing remarks. He has volunteered a little through the summer.
- f) Discussion/Action – Approval of Maintenance/Custodian Motion to hire him for 20 hours per week, because he has a fingerprint card, but still needing a good background check, by S. Bunce, seconded by P. Hageman; carried unanimously.
- g) Discussion - Superintendent Recommendation of Instructional Aides – This person is a community member with a young child at home. She is younger with high energy and a part-time job on Friday-Sunday. She has previous experience in Pre-schools and would work in ours 7-11, then support other areas in the afternoon. She previously had a fingerprint card, but cannot locate it, so she requested a copy.
- h) Discussion/Action – Approve Instructional Aides- Accept Mr. O’Donnell’s recommendation to hire this person for Instructional Aide, to be ratified when a good background check and fingerprint clearance are received.
- i) Discussion – Superintendent Recommendation of Payroll Clerk - This person has many years as a clerk in business offices, with payroll and significant computer experience. She recently moved to the community and is part-time at a local restaurant. She is related through her husband to a current employee and her two children recently participated in the Washington, DC trip fundraiser hosted by Bruzzi Vineyard. She has requested fingerprint clearance and her references are positive, as both answered yes they would re-hire her.
- j) Discussion/Action – Accept Mr. O’Donnell’s recommendation to hire this person for payroll clerk, to be ratified when a good background check and fingerprint clearance are received.
- k) TABLED - Discussion – Superintendent Recommendation of Business Clerk
- l) TABLED - Discussion/Action – Approve Business Clerk*

5) Adjournment-Motion to adjourn by P. Hageman, seconded by D. Megahey; carried unanimously at 7:55pm

***Action Item**

As authorized by ARS 38:431.03, this public body, upon majority vote, may choose to convene in an executive session for the purpose of discussing items allowed by law. **Upon official notice the officer, appointee, or employee may choose to hold discussion and/or consideration in open meeting.** No final action can or shall be taken in the executive session. Items of business suggested by employees and patrons of the District will notify the Superintendent of the particular item of business at least four working days before the Board meeting (Young Public School Policy Manual- Policy **BEDBA**).

Attendees: _____