



YOUNG SCHOOL DISTRICT#5

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Patrick O'Donnell, Superintendent
Brittney Leopold, Business Manager

YOUNG PUBLIC SCHOOL GOVERNING BOARD REGULAR MEETING MINUTES Monday, August 14, 2023, 6:05 PM - Young Public School FFA Room

(THE GOVERNING BOARD MAY CONSIDER ANY ITEM ON THIS AGENDA IN ANY ORDER AND AT ANY TIME DURING THE MEETING)

Roll Call: _____ Present _____	_____ Present _____
Sara Bunce, President	Linda Chapman, Member
_____ Present _____	_____ Present _____
Dean Bell, Member	Polly Hageman, Member
_____ Present _____	
James Bruzzi, Member	

AGENDA

- 1) Call to Order 6:27 pm by Sara Bunce.
- 2) Adoption of Agenda*Motioned by James Bruzzi, seconded by Polly Hageman; Carried unanimously.
- 3) Pledge of Allegiance led by Sara Bunce.
- 4) Approval of Minutes – Regular Meeting July 19, 2023 tabled until a future meeting. August 3, 2023 Special Meeting approved* Motioned by Sara Bunce, seconded by James Bruzzi; Carried unanimously.
- 5) Reports:
 - a) Administrator Report – Superintendent O’Donnell announced that the first week of school went very well. We have a full staff and the teaching aides have completed training. Enrollment is up from last year. He updated the Board about the alleged incident that occurred in our community Sunday evening and the school’s safety response the following Monday. Mr. O’Donnell explained to the Board he did a soft lockdown, since there was not a specific threat to the school. The school exterior doors and gate were all locked and the children played inside in the gymnasium (escorted by staff members). Mr. O’Donnell discussed that the preschool is at capacity, and a wait list has been started. Mr. Bell would like us to up the capacity to 15 students as allowed by state to ensure that children on the waitlist can get enrolled into the program. Mr. O’Donnell updated the Board that we have received a notice that we will be under fiscal monitoring from the School Finance department of the Arizona Department of Education. They will be auditing the grants from fiscal years 21 and 22. Young Public School is celebrating 140th year, and students will participate in a balloon release as part of the morning flag meeting on Monday, August 21, 2023.
 - b) Teacher Report – No teacher report.
 - c) PTO Board Member – Julee Recker spoke about having a teacher survey sent to see how the PTO can help support of fund raise. PTO is working on having a mixer at the end of the month so

they can improve the membership. PTO has finished bylaws and mission statement. The next official PTO meeting will be the first Tuesday in September.

- 6) Call to Public – Public comments or concerns may be heard, but no Board Action may occur: Shelia Davis spoke to the Board on behalf of the elementary team. They wanted to share appreciation to the front office staff, Mr. O'Donnell and the maintenance crew for their discretion and keeping YPS students safe on August 7th. The K-3rd students did not know anything was out of the ordinary.
- Katie Clemmer addressed the Board regarding the August 7th incident. She stated her concern about sending her own children to school. She decided that because the suspect had not been arrested to keep her children home. She also stated concerns about a lack of communication and a safety and security plan. She would like future incidents for parents to be informed.
- Julee Recker addressed the Board that her concern for the gate operation and radio contact for the bus for safety reasons. She stated her frustration with the communication from Mr. O'Donnell to the families of students during the lockdown. She thought Mr. O'Donnell should be at the campus by 7am every day.
- Stephanie Rider addressed the Board about safety and communication concerns regarding the August 7th soft lockdown. She is frustrated that there are no guidelines for a soft lockdown in the handbook, there was no communication with the parents of students until 2:45pm, even though she emailed many times. She would like to know the safety plan for the school and she would like consequences if the school sets guidelines and they are not met. She also spoke to the Social and Emotional education. She also turned in a request for the curriculum used at the zero period, including when it was adopted or approved by the Board. She also spoke about the independent investigation. She thanked the Board for putting it on the agenda and asked that they vote in favor of the investigation. She requested that her formal complaints filed regarding the ill treatment of her son, COBRA violations and public intimidation by a Board member be part of the investigation. Christi Rider said she would like the board to seriously consider doing an investigation. She also mentioned the request for information that she put in a year ago and has not picked up yet.

7) Action Items:

- a) Discussion/Action - Board approval of the Monthly Financial Report* Motioned by Polly Hageman, seconded by Linda Chapman; Carried unanimously.
- b) Discussion/Action – Voucher Ratification: Payroll Vouchers 1 & 2 and Expense Vouchers 2321, 2322 & 2401*Motioned by Sara Bunce, seconded by James Bruzzi; Carried unanimously.
- c) Discussion/Action – Board consideration/approval of the Food Program Permanent Service Agreement with the Arizona Department of Education* Adopt FY 24 Budget* Motioned by Linda Chapman, seconded by Dean Bell; Carried unanimously
- d) Discussion/Action – Board consideration/approval of Supplemental contracts for additional responsibilities*Motioned by James Bruzzi, seconded by Linda Chapman; Carried unanimously.
- e) Discussion/Action – Board Adoption of ASBA Policy Advisories:*
 - Policy Advisory No. 744 — Policy IGA — Curriculum Development
 - Policy Advisory No. 745 — Policy IGD — Curriculum Adoption
 - Policy Advisory No. 746 — Policy IJJ – Textbook/Supplemental Materials Adoption
 - Policy Advisory No. 747 — Policy JLCD — Medicines/Administering Medicines to Children
 - Regulation JLCD-R — Medicines/Administering Medicines to Children
 - NEW - Exhibit JLCD-EB — Medicines/Administering Medicines to Children (Arizona Seizure Action Plan)

* Policy Advisories adopted. Motioned by Sara Bunce, seconded by Polly Hageman; Carried unanimously.

- f) Discussion/Action – Board will consider/approve Board Member attendance at ASBA Law Conference and Superintendent attendance at ASBA Law Conference, specifically registration,

housing, and mileage. Bunce moved the participation of Board Members and the Superintendent at the ASAB Law Conference, L. Chapman asked that the motion include that all travelers follow the approved Travel procedures especially for reimbursements, D. Bell seconded; Carried unanimously.

g) Discussion/Action - Board will consider/approve Board Member and Alternate to participate in the ASBA Delegate Assembly, specifically registration, housing, and mileage* Dean Bell was nominated to be the delegate from YPS School Board (and as an alternate to the delegate assembly Sara Bunce was nominated by Linda Chapman and seconded by Dean Bell; carried unanimously.) by Sara Bunce and seconded by Linda Chapman; Carried unanimously. Motioned by Sara Bunce that any and all Board members may attend the law conference and that any Board members attending the conference be provided a listing of the rules that govern what is reimbursable and allowable, seconded by Dean Bell; Carried unanimously.

h) Discussion/Action – Board will consider an independent investigation for the district* Dean Bell motioned the Board hold an independent investigation. Motion died for lack of second. Sara Bunce summarized that because we are going through many different audits through the state that it would not be worth the cost and upheaval that it could cause the school. Linda Chapman agreed that we should get through the state monitoring before pursuing anything like an investigation. Dean Bell insisted on this issue for more behavioral reasons than financial. Mr. Bell says the lawyer gave positive and negative points regarding an investigation. Motion was not voted upon due to no second.

7) Discussion Only Items:

a) Discussion – Audit Updates- Mr. O'Donnell updated the Board that all the Findings on the Performance and annual audits have been addressed and the auditors requested some more clarification on deposits and separation of duties. The Business Office has started to gather the information for the fiscal monitoring to move forward with the ADE.

b) Discussion – Types of Board Meetings (Regular, Special, Emergency) Mr. O'Donnell clarified the different types of Board meetings. He explained we held the Special meeting after all new employee information was in so that they could be Board approved sooner. He provided all the Board members with copies of the policies in their packets.

c) Discussion – District Safety/Security Plan- Mr. O'Donnell stated that he has been working with Deputy Lahti on a safety plan and has had the Business Clerk update the emergencies procedure book. He updated the Board about the repair of the automatic gate. We can leave but we cannot come in until we get the keypad repaired. Mr. O'Donnell is trying to find someone available to create a gate at the front entrance to secure the school grounds. Work is continuing on the plan to begin holding practices.

d) Discussion – Security Cameras – Sole Source? Mr. O'Donnell asked the Board if they felt it appropriate to add a sole source provider to our school list so we can get the security cameras operational and maintained.

e) Discussion – Social/Emotional Learning Opportunity for students. Mr. O'Donnell discussed a community member that was a previous social studies teacher for 10 years in Phoenix, but is now a certified counselor and would like to provide services to children in our community. We are not providing 1 on 1 counseling (not school sponsored, but it could be arranged privately if the need arose), but what would be available at YPS is presentations with the younger kids about things like positive decision making, how to be a good friend, kindness and respectfulness, etc.

8) Adjournment*James Bruzzi requested that we address the safety plan at another meeting perhaps on August 28th Special meeting. Robert Turner missed the call to the public, and Dean Bell suggested that we open the floor for Robert Turner to speak without a form to speak. Robert Turner voiced his concerns regarding the safety plan for the school. He feels that the superintendent and administration need to be in contact with the Gila County Sheriff's Office about their response time for this community. He stated that the events of August 7th were a perfect example of a response time, if the school was to have a serious event, the response time could be well over 2 hours and it was minimal. His next concern was regarding the investigation,

Mr. Tuner would like 5 minutes to reflect that Mr. Bell supports and has the support of a lawyer.
Motion to adjournment at 8:13pm by James Bruzzi, seconded by Sara Bunce; Carried
unanimously.

*Action Item

As authorized by ARS 38:431.03, this public body, upon majority vote, may choose to convene in an executive session for the purpose of discussing items allowed by law. Upon official notice the officer, appointee, or employee may choose to hold discussion and/or consideration in open meeting. No final action can or shall be taken in the executive session. Items of business suggested by employees and patrons of the District will notify the Superintendent of the particular item of business at least four working days before the Board meeting (Young Public School Policy Manual- Policy BEDBA).

Attendees: _____

Minutes Approval: September 11, 2023 Linda Chapman

Sarah

Patty A. Hageman 9-11-2023