YOUNG SCHOOL DISTRICT #5

P. O. BOX 390 – #46878 Highway 288
YOUNG, ARIZONA 85554
PHONE: (928)462-3244 FAX: (928)462-3283

YOUNG PUBLIC SCHOOL
PUBLIC BUDGET HEARING
Monday, August 9, 2021, 6:00 P.M.
Young Public School Building, Computer Room

CALL TO ORDER

President Linda Chapman called the Public Hearing Budget Meeting to order at 6:00 P.M. in the Young Public School Computer Room. Linda Chapman, Guy McGill were present. Dave Megahey joined via phone.

ADOPTION OF THE AGENDA

Guy McGill made the motion to adopt the agenda. Linda Chapman seconded the motion. Linda Chapman, Dave Megahey, and Guy McGill voted aye. The motion was approved unanimously.

PLEDGE TO THE FLAG

The Pledge of Allegiance followed the opening of the meeting.

FY 22 REVISED BUDGET PUBLIC HEARING

There were no questions from the public regarding the proposed budget.

ADJOURNMENT

Guy McGill made the motion to adjourn. Dave Megahey seconded the motion. Linda Chapman, Dave Megahey, and Guy McGill voted aye. The motion was approved unanimously. 6:03 PM

DATE APPROVED: 9/13/21

APPROVED BY: Guy McGill

APPROVED BY: _____

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YOUNG PUBLIC SCHOOL
REGULAR GOVERNING BOARD MEETING MINUTES
Monday August 9, 2021, IMMEDIATELY FOLLOWING THE PUBLIC BUDGET HEARING
Young Public School Computer Lab/FFA Room

CALL TO ORDER

President Linda Chapman called the Regular Governing Board Meeting to order at 6:04P.M. in the Young Public School Computer Lab/FFA Room. Linda Chapman, and Guy McGill were present. Dave Megahey joined via phone.

PLEDGE TO THE FLAG

The Pledge of Allegiance followed the opening of the meeting.

ADOPTION OF THE AGENDA

Guy McGill made the motion to adopt the agenda. Linda Chapman seconded the motion. Linda Chapman, Dave Megahey, and Guy McGill voted aye. The motion was approved unanimously.

APPROVAL OF MINUTES

Guy McGill made a motion to approve the minutes from the July 12, 2021 Work Session, July 12th Budget Hearing, July 12th Regular Board Meeting. Dave Megahey seconded the motion. Linda Chapman, Dave Megahey, and Guy McGill voted aye. The motion was approved unanimously.

ADMINISTRATION REPORT

Mr. Patrick O'Donnell provided the administration report. Mr. O'Donnell shared an updated student count for the year. For K-12, we are currently at 48 students. This is one less student then we had in K-12 for last academic year. We had one student leave the district to do a program that allowed the student to graduate early. We had 3 others who moved out of the district. We had two elementary and one high school student start school in the district. Next Board meeting, Mr. O'Donnell shared, he will provide a preschool count as well. The new website is up and going. It'll take some time to ensure all the updates and required information is on the website, but the office staff is actively working on it. Mr. O'Donnell plans to send out the August newsletter this week. He wanted to include decisions from tonight's Board Meeting in the newsletter. He plans to upload it to the website, send it out in PDF format, post on FaceBook, and pass around town.
Mr. O'Donnell thanked the PTO for their continued support. The PTO helped with the Open House, and are working to plan monthly events. Mr. O'Donnell appreciates the Youth in the Community Focus that PTO is sharing with the School. The PTO also provided welcome back to school bags for all of the kids today. Thanks to the PTO for their dedication to the children. Our YPS FSA (Young Public School Fitness Sports Athletics) program is ready to start on August 18th. Thank you to the Lloyds for their commitment to improving the fitness level of the kids in our community. This is a community wide program, open to anyone who would like to join.
The Open House was a success. Mr. O'Donnell thanked the Library Board for donating books to every student at YPS. In preparing for the Open House, the staff worked tirelessly to prepare the campus for the start of school. A big thank you to Mr. Guy McGill for volunteering his time to come and mow our grounds prior to the Open House. Mr. McGill spent about 4 hours mowing, which helped our maintenance team focus on other projects.

The School recently had an issue with our well. Thank you to Starla, Ray, and Josh for their help in getting the issue resolved quickly.
As the school year is starting, there have been several people curious about the bathroom situation. For this school year, the student bathrooms in the academic building will be used by the elementary students. The high school students will use the bathrooms by the cafeteria. This will help keep a separation of ages, and minimize disruptions. If the Jr or Senior High students need to use the restroom, they will come through the office, and sign out. Go to the restroom, and then come back to the office to sign back in. This will help keep track of where students are, as well as keep students out of the parking lot during school hours.
We have added a 0 hour to our school day. This adds 15 minutes to the school day. 0 period is a "Citizenship and Character" focus, where the entire school meets at the Flag pole, participates in the flag raising as well as character building lessons. This is open to any members of the Community who would like to attend and participate.

CALL TO THE PUBLIC

There was one call to the Public. The Call to Public was submitted by Ryan Peerbolt. He requested to address the board regarding item 7, J. to discuss further COVID related issues and Staff Security (Policy Advisory 687). Mr. Peerbolt shared his concerns about the mandatory masking, and wanting to know if the school would be requiring masks, as well as mandatory testing or vaccines. He shared that he is not open to mandatory testing for COVID, required masks, or required vaccinations. He would like as much information as possible about what the school will be doing so he can make the right decisions for his family.

NEW BUSINESS

VOUCHER RATIFICATION

Guy McGill made the motion to ratify payroll vouchers 1 and 2, and expense vouchers 2201 and 2202. Linda Chapman seconded the motion. Linda Chapman, Dave Megahey, and Guy McGill voted aye. The motion was approved unanimously.

BOARD APPROVAL OF M&O REPORT, GRANT REPORT, AND STUDENT ACCOUNTS REPORT

Stephanie Rider presented the M&O Report, Grant Report, and the Student Account Report. In reviewing our M&O account, we have committed approximately 50% of our anticipated revenue, which is on track for where we were last year at this same time. We will continue to watch our spending and revenue to make sure the district remains debt free.

Student Activities Accounts hasn't changed since last month. As this is the first day of school, we know it'll take a little lead time to get the student activities up and going. We are hopeful the students get to have more activities this school year.

The school has received $127,792.50 in grant money so far this fiscal year. This grant was to replace HVAC systems that are no longer working. We have also submitted for approval for the design portion of our weatherization project. This will cost about $80,000, and we are hoping to have it entirely covered by grants through SFB.

Guy McGill made the motion to approve M&O, Grant, and Student Accounts reports. Linda Chapman seconded the motion. Linda Chapman, Dave Megahey, and Guy McGill voted aye. The motion was approved unanimously.

BOARD APPROVAL OF THE 2021-2022 REVISED BUDGET

Ms. Rider presented the revised budget for FY 2021-2022. Ms. Rider reviewed the budget. The budget is set for our formula capacity, the % of spending holds true to how we plan to spend our anticipated revenue. Our focus will continue to be getting the children what they need to be successful in learning. There were no questions regarding the budget.

Linda Chapman made a motion to approve the 2021-2022 Revised Budget. Dave Megahey seconded the motion. Linda Chapman, Dave Megahey, and Guy McGill voted aye. The motion was approved unanimously.

DISCUSSION OF ANNUAL AUDIT REPORT

Stephanie Rider led a discussion on the FY 20 Annual Audit Report, received from Dobridge. There were 21 comments on the audit with suggestions for improvement. The district has provided our plans to implement those suggestions. Item 13, which refers to payroll practices, and the withholding of ASRS, the district is in disagreement with the auditor. Our records show we appropriately withheld ASRS as required for employees. We have reviewed that information with our auditors again, and they are in agreement that it was an error. Because the audit has been published, they will not make a formal correction of their error. Ms. Rider concluded with sharing that the District is committed to making sure we are adhering to the USFR, and all laws and regulations that pertain to us.

APPROVAL OF DISTRICT TRAVEL PER DIEM POLICY

Stephanie Rider made the request that the Board approve an increase in the travel per diem amount. It was last approved in 2018 at $45 per day. We are asking that it be increased to $56 per day in correlation to the Arizona and Federal per diem rate guidelines.

Guy McGill made the motion to approve the travel per diem policy. Linda Chapman seconded the motion. Linda Chapman, Guy McGill, and Dave Megahey seconded the motion. The motion was approved unanimously.

BOARD APPROVAL OF FY 22 TEACHER CONTRACT

The District is requesting to adjust an existing contract for a staff member. With a change in duties and expectations, the change is being made from an hourly employee to salary, which keeps in line with other similar positions.

Linda Chapman made the motion to approve the FY 22 Teacher Contract as presented. Dave Megahey seconded the motion. Linda Chapman, Dave Megahey, and Guy McGill voted aye. The motion was approved unanimously.

BOARD APPROVAL OF SUB/VOLUNTEER LIST FOR FY22

Two changes were requested for the Sub/Volunteer List. To remove Mrs. Kathy Van Voorst who has passed, and to remove Regina Channel who has moved.

Ms. Chapman made the motion that the approve the Sub/Volunteer List with the two changes requested. Guy McGill seconded the motion. Linda Chapman, Guy McGill, and Dave Megahey voted aye. The motion was approved unanimously.

BOARD DISCUSSION OF ASBA PROPOSED POLITICAL AGENDA

The Board reviewed the proposed political agenda from ASBA. In their discussion, they felt the most important item on the agenda was regarding keeping Local Control of decisions.

BOARD SELECTION OF ASBA DELEGATES FOR FY 22

The Board would like to appoint Polly Hageman as the ASBA Delegate for FY 22. If Polly is not able to attend or be a delegate, the Board asked Dave Megahey if he would be willing to act as the delegate. Mr. Megahey agreed. Linda Chapman made the motion for Polly Hageman to be the designated ASBA delegate for FY 22 with Dave Megahey acting as alternate. Dave Megahey seconded the motion. Linda Chapman, Dave Megahey, and Guy McGill voted aye. The motion was approved unanimously.

BOARD DISCUSSION OF COVID AND RELATED ISSUES

The Board began their discussion with a review of ASBA's COVID Back to School Snapshot Policy, Safety, and Advocacy. They reviewed the laws, CDC guidelines, and additional supporting information. Mr. O'Donnell posed the question – should be require masks? Or allow an option for masks? Through discussion with the Board, the common agreed consensus was that each person's individual preference should be respected. Each parent should have the freedom to decide what is best for their children. The Board felt strongly that there should be no negativity towards either side. They also agreed that the school should not be used as a testing site, or a place for the administration of COVID vaccines. They did feel it would be appropriate to use good judgement related to physically distancing as appropriate. They discussed temperature checks. Patrick O'Donnell shared that during all of last year; temperatures were taken before the bus, and before school started. There was never an instance where we had a concerning temperature from a student or staff. With that information, the Board felt that temperature checks should be done where and when its felt appropriate from the administration.

BOARD APPROVAL OF GUIDELINES FOR COVID AND RELATED ISSUES

The Board worked to develop the following guidelines as a result of their previous discussion:

The Young Public School Governing Board, having reviewed current COVID-19 related legislation, Centers for Disease Control guidance, actions taken by Governor Doug Ducey, and information from The Arizona School Boards Association, as well as being aware of YPS community preferences, provides the following guidance to all members of the YPS Community:

- Masks: To wear or not wear a facial mask is an individual preference and neither instance will elicit negativity towards the individual. This individual mask decision applies to anyone on campus or school property or at school sponsored events.
- Physical Distancing: Planning and decisions will allow social-distancing, as appropriate.
- Cleaning/Sanitizing: COVID-19 level cleaning and sanitizing of the District will continue.
- The YPS District facilities will not be used for COVID testing or COVID vaccination.

Linda Chapman made the motion to approve the guidelines for COVID and related issues. Guy McGill seconded the motion. Linda Chapman, Dave Megahey, and Guy McGill voted aye. The motion was approved unanimously.

BOARD DISCUSSION/APPROVAL OF STRATEGIC PLANNING GOALS 2021-2022

Mr. O'Donnell prepared a compilation of goals and requested action items from the strategic planning work session. He aligned 13 goals with related activities needed to meet those goals. Those were reviewed with the Board. Mr. O'Donnell requested that the Board select 5 of those 13 goals to be included in his evaluation by the next Board Meeting.

Guy McGill made the motion for the Board to select 5 goals during the next Board meeting to be included in Mr. O'Donnell's evaluation. Dave Megahey seconded the motion. Linda Chapman, Dave Megahey, and Guy McGill voted aye. The motion was approved unanimously.

BOARD APPROVAL OF AZ YOUTH PARTNERSHIP TRAINING PROGRAM

Mr. O'Donnell requested approval for an AZ Youth Partnership Training program to happen 1st semester with 2nd – 6th grades. This will be with their teacher's present. It is geared towards helping children gain the skills to not make dangerous decisions. An outline of topics covered will be provided, and parents are welcome to attend.

Linda Chapman made the motion to approve the AZ Youth Partnership Training Program. Dave Megahey seconded the motion. Linda Chapman, Dave Megahey, and Guy McGill voted aye. The motion was approved unanimously.

BOARD FIRST READINGS OF POLICIES

The Board had the first reading of the following policies:

1. Policy Advisory No. 680 …. Policy BDF - Advisory Committees
2. Policy Advisory No. 681 …. Policy BEED - Rules of Order
3. Policy Advisory No. 682 …. Policy BEDH - Public Participation at Board Meetings
4. Policy Advisory No. 683 …. Policy BIB - Board Member Development Opportunities; Regulation BIB-R - Board Member Development Opportunities
5. Policy Advisory No. 684 …. Policy DIE - Audits/Financial Monitoring
6. Policy Advisory No. 685 …. Policy DJ - Purchasing (Purchasing Ethics Policy)
7. Policy Advisory No. 686 …. Policy EEAEA - Bus Driver Requirements Training and Responsibilities
8. Policy Advisory No. 687 …. Policy GBGB-R - Staff Personal Security and Safety
9. Policy Advisory No. 688 …. Policy GCB - Professional Staff Contracts and Compensations
10. Policy Advisory No. 689 …. Policy GCF - Professional Staff Hiring
11. Policy Advisory No. 690…. Policy GCH - Professional/Support Staff Orientation and training
12. Policy Advisory No. 691 …. Policy GDB - Support Staff Contracts and Compensation
13. Policy Advisory No. 692 …. Policy GDF - Support Staff Hiring
14. Policy Advisory No. 693 …. IC - School Year
15. Policy Advisory No. 694 …. Policy IHA - Basic Instructional Program Regulation; IHAMB-R Basic Instructional Program
16. Policy Advisory No. 695 …. Policy IHAMB - Family Life Education; Regulation IHAMB-R Family Life Education.
17. Policy Advisory 696 …. Policy IHAMD - Instruction and Training in Suicide Prevention
18. Policy Advisory 697 …. Policy IJ - Instructional Resources and Materials
19. Policy Advisory 698 …. Policy IJJ - Textbook/Supplementary Materials Selection and Adoption
20. Policy Advisory 699…. Regulation IKE-RB - Promotion and Retention of Students
21. Policy Advisory 700 … Policy IMB - Teaching about Controversial/ Sensitive Issues
22. Policy Advisory 701 …. Policy JFAA - Admission of Resident Students; JFAA-EA - Admission of Resident Students; JFAA-EB - Admission of Resident Students
23. Policy Advisory No. 702…. Policy JFAB - Tuition/Admission of Nonresident Students; JFAB-EA - Tuition/Admission of Nonresident Students; JFAB-EB - Tuition/Admission of Nonresident Students
24. Policy Advisory No. 703 …. Policy JFB - Open Enrollment
25. Policy Advisory No. 704 **DELETE** …. Regulation JICA-RB - Student Dress (Cloth Face Coverings
26. Policy Advisory No. 705…. Policy JK - Student Discipline
27. Policy Advisory No. 706 …. Policy JKD - Student Suspension
28. Policy Advisory No. 707 …. Policy JKE - Student Expulsion

29. Policy Advisory No. 708 …. Policy JLCB - Immunizations of Students; Regulation JLCB-E - Immunizations of Students; Exhibit JLCB-E - Immunizations of Students
30. Policy Advisory No. 709 …. Policy JLF - Reporting Child Abuse/Child Protection
31. Policy Advisory No. 710 …. Policy KB - Parental Involvement in Education
32. Policy Advisory No. 711 **DELETE** …. Regulation KI-RB - Visitors of Schools (Cloth Face Coverings)

Ms. Chapman let the public know that these policies are available for review in the office.

REQUEST FOR FUTURE BOARD MEETING AGENDA ITEMS

It was requested that we discuss future school board meeting dates and conflicts with school holidays.

ADJOURNMENT

Linda Chapman made the motion to adjourn. Dave Megahey seconded the motion. Linda Chapman, Dave Megahey, and Guy McGill voted aye. The motion was approved unanimously. 7:52 P.M.

DATE APPROVED: 9/13/21

APPROVED BY: Guy McGill

APPROVED BY: _____