



YOUNG SCHOOL DISTRICT #5

P. O. BOX 390 – #46878 Highway 288

YOUNG, ARIZONA 85554

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YOUNG PUBLIC SCHOOL REGULAR GOVERNING BOARD MEETING MINUTES Monday January 10, 2022 6 PM Young Public School Computer Lab/FFA Room

CALL TO ORDER

President Linda Chapman called the Regular Governing Board Meeting to order at 6:00 P.M. in the Young Public School Computer Lab/FFA Room. Linda Chapman, Polly Hageman, Guy McGill, Dave Megahey, and James Bruzzi were present.

PLEDGE TO THE FLAG

The Pledge of Allegiance followed the opening of the meeting.

GOVERNING BOARD ORGANIZATIONAL MEETING

Linda Chapman asked for any nominations to lead the Young Public School Board as Board President for the new year. Polly Hageman nominated Linda Chapman to serve as Young Public School Board President. Guy McGill seconded the nomination. Linda asked if there were other nominations. There were no other nominations. Linda Chapman, Polly Hageman, Guy McGill, Dave Megahey, and James Bruzzi voted aye. The motion passed unanimously.

ADOPTION OF THE AGENDA

James Bruzzi made the motion to adopt the agenda. Dave Megahey seconded the motion. Linda Chapman, Polly Hageman, Guy McGill, Dave Megahey, and James Bruzzi voted aye. The motion was approved unanimously.

APPROVAL OF MINUTES

Dave Megahey made a motion to approve the minutes from the December 13 Public Budget Hearing and December 13 Regular Board Meeting. Polly Hageman seconded the motion. Linda Chapman, Polly Hageman, Guy McGill, Dave Megahey, and James Bruzzi voted aye. The motion was approved unanimously.

PTO UPDATE

Natalie Meehan provided the PTO update. Mrs. Meehan shared that the fall carnival raised over \$900, and the PTO was able to profit approximately \$700 after expenses. The PTO has a balance of \$1600. They are working with teachers to understand needs in the classroom. It is the PTO's goal to help fundraise for the Washington DC trip. They are working closely with Heather Jackson. The PTO has planned a skate night for January 20th from 5- 7 pm.

TEACHER REPORT

Mrs. Heather Jackson gave the teacher report. She shared that as all staff members do, she wears multiple hats. At the district level, Heather worked with a state monitor from Exceptional Student Services. As that monitor reviewed all areas of our Exceptional Student Services, they determined we were meeting expectations, and deadlines. Mrs. Jackson also shared that she is working on getting her gifted endorsement to help the District meet state requirements for qualified gifted education. At the classroom level, Mrs. Jackson shared that she gets the privilege of working with preschool thru 12th grade. She shared the commitment she's seeing on the

elementary side for helping improve reading and reading comprehension skills through our Move to Read time. We have 6 staff members who spend dedicated time every day specifically focused on reading with our elementary students. We are pulling data, and adjusting to make sure the students are getting the most out of this time. Mrs. Jackson shared that she is inspired by the dedication of the staff working with students during that time to help improve reading outcomes.

Mrs. Jackson concluded her report by discussing the Washington D.C. trip, tentatively scheduled for March 2023. As of today, we have 13 students and 3 adults signed up. Mrs. Jackson provided a breakdown of fundraising that has happened so far, along with plans for future fundraising. The trip will cost approximately \$2132 per student.

ADMINISTRATION REPORT

Mr. Patrick O'Donnell provided the administration report. Mr. O'Donnell began his report by informing the Board that he is aware the Board needs to approve the Washington D.C. trip, and this will be a future agenda item once we have firm dates for the Board to approve. Mr. O'Donnell shared that the Kindergarten through Third grades are going on a field trip this coming Thursday to ASU/Gammage to see a play. There was a concern about the vaccination policy at ASU. From the information the school has been given, masks are required but we have not been informed that proof of vaccinations are required to attend the play. Due to the field trip, there will be no bus run on Thursday. The field trip has 18 students and 4 adults scheduled to attend. Mr. O'Donnell shared that honor roll for the 2nd quarter was given out. We had an increase in both levels of honor roll. Mr. O'Donnell shared that he was concerned with getting the honor roll certificates given out, and is working on making sure parents are included in the future delivery of honor roll certificates.

Mr. O'Donnell provided a current student count. There are currently 50 Kindergarten thru 12th Grades, and 5 preschool students.

Mr. O'Donnell informed the Board that the maintenance team is working to complete quarterly maintenance work as required by SFB. The new HVAC systems had a problem with the gas smell, and now a few are not warming as they should. The district is partnering with the vendor who installed them to fix issues.

The district has had to use the vans for transportation due to a mix up with our bus driver and DPS requirements. DPS requires a specific drug test, which our bus driver, went, completed, and passed, however DPS came back and stated that the wrong drug screen was completed, and a new one is now required along with a new driver application. Until this is resolved, the district is unable to run busses, but has been using the vans for student transportation. The field trip on Thursday makes the van run impossible. Mr. O'Donnell shared that they will be notifying parents.

The District has implemented a new morning flag procedure. If the outside temperature is below 35 degrees Fahrenheit at 7 am, Mr. O'Donnell will raise the flags, and the students will meet inside for the pledge. This will also apply to outside recess. If the temperature is below 35 degrees, students will have recess in the gym.

Mr. O'Donnell shared kudos to Mrs. Jackson for her work with the Special Education monitoring. On May 11th, Mr. O'Donnell is planning a "show and share" where students will display art, music, science fair, and other various projects they have been working on through the year. An MOU is being drafted between the school and the historical society. The historical society has requested that the students help them plant trees at the museum. Mr. O'Donnell does not want the work to start until an MOU is in place protecting all parties.

Mr. O'Donnell shared an updated course schedule. He shared that due to the loss of Mr. Brown as a long term sub, changes were made. There were several questions from the Board regarding amount of students in classes. Mr. O'Donnell shared that the small class size was necessary to get the students what they needed in terms of learning outcomes. There are continued questions, specifically about junior high. Mr. O'Donnell shared that there are 6 junior high students. The attempt is made to separate based on the students learning level, so in several periods there are 2 teachers who are teaching a total of 6 students. There were questions about the yearbook class. Mr. O'Donnell shared that there were students who were not comfortable being in yearbook, but with the change in the schedule and a new teacher yearbook is back on track. Mr. O'Donnell shared that the changes in the schedule were for the benefit of the students.

CALL TO THE PUBLIC

There was no call to the public

NEW BUSINESS

VOUCHER RATIFICATION

Guy McGill made the motion to ratify payroll vouchers 12 and 13, and expense vouchers 2211 and 2212. Polly Hageman seconded the motion. Linda Chapman, Polly Hageman, Guy McGill, Dave Megahey, and James Bruzzi voted aye. The motion was approved unanimously.

BOARD APPROVAL OF M&O REPORT, GRANT REPORT, AND STUDENT ACCOUNTS REPORT

Stephanie Rider presented the M&O Report, Grant Report, and the Student Account Report. In reviewing our M&O account, we have committed approximately 85% of our anticipated revenue, which is slightly higher than we were last year at this time. We will continue to watch our spending and revenue to make sure the district remains debt free. Ms. Rider shared a preview from the Auditor General Annual Spending report. Ms. Rider discussed the decrease in Teacher salary. This is due to the loss of several full time teachers, as well as using part time teachers. The data pulled doesn't take that into account, it looks at total numbers vs. total spend. So as the district has had to use part time contracts to fill need, it decreases our average salary numbers and our classroom spending percentage. This annual spending report should go public in March. This is different from the performance audit that has been ongoing from the Auditor General's office.

Student Activities Accounts has seen some activity. The Junior High club is actively fundraising for their Washington D.C. trip. FFA, and Yearbook are also showing some fundraising as well as spending for their clubs. All clubs continue to maintain a positive balance.

The school has received \$212,643.50 in grant money so far this fiscal year. This includes two grants. One is to replace HVAC systems that are no longer working. The second is for the design portion of our weatherization project. These projects will be entirely covered by grants through SFB. We are waiting for the design for the weatherization project to come back so we can begin to move forward with scheduling the work.

Dave Megahey made the motion to approve M&O, Grant, and Student Accounts reports. James Bruzzi seconded the motion. Linda Chapman, Guy McGill, Polly Hageman, Dave Megahey, and James Bruzzi voted aye. The motion was approved unanimously.

BOARD RATIFICATION OF FY 22 SUBSTITUTE/VOLUNTEER LIST

Linda Chapman made a motion to ratify the FY 22 substitute/volunteer list. Polly Hageman seconded the motion. Linda Chapman, Polly Hageman, Guy McGill, Dave Megahey, and James Bruzzi voted aye. The motion was ratified unanimously.

SUPERINTENDENT RECOMMENDATION OF NEW HIRE

Mr. O'Donnell recommended the Board hire Mr. Bill Miller for a teaching position. Mr. Miller has over 20 years of experience, has a lifetime substitute certificate. He has a desire to help where we are needing additional assistance.

BOARD APPROVAL OF NEW HIRE

Dave Megahey made the recommendation that the Board approve the hiring of Mr. Bill Miller, secondary teacher. Guy McGill seconded the motion. Linda Chapman, Polly Hageman, Dave Megahey, Guy McGill, and James Bruzzi voted aye. The motion was approved unanimously.

BOARD RATIFICATION OF TEACHER CONTRACT (LLOYD)

Polly Hageman made the motion to ratify the adjusted teacher contract for Eric Lloyd. James Bruzzi seconded the motion. Linda Chapman, Polly Hageman, Guy McGill, Dave Megahey, and James Bruzzi voted aye. The motion was ratified unanimously.

BOARD ACCEPTANCE OF DONATION(S)

The district received 3 donations as a result of the county yard sale. 12 chairs were donated by Mr. Woody Cline on behalf of Gila County. Two oak tables were donated by Board Member's Linda Chapman and Polly Hageman. To avoid a conflict of interest in the vote, the approval was done in two parts. Guy McGill made a motion to accept the donations of the 12 chairs from Gila County/Mr. Woody Cline's office. Polly Hageman seconded the motion. Linda Chapman, Polly Hageman, Dave Megahey, Guy McGill, and James Bruzzi voted aye. The donation was accepted unanimously. Guy McGill made a motion to accept the donations of the 2 oak tables. Dave Megahey seconded the motion. Guy McGill, Dave Megahey, and James Bruzzi voted aye. Linda Chapman and Polly Hageman abstained. The donation was approved by majority vote.

BOARD APPROVAL OF ESSER FUND RETENTION BONUS

Ms. Stephanie Rider requested the Board approve a retention bonus for all staff members from our ESSER grant funds. The goal is to thank employees for their hard work and dedication through the pandemic so far. After consulting with several districts, and looking at what was best for our district, we are requesting a set amount for all staff members. There were questions from the board about the distribution of the funds to employees, and whether it could be done in multiple parts, or if it had to be in one distribution. Ms. Rider shared that it could be done either way. Linda Chapman made a motion to approve the ESSER Fund Retention Bonus as described with employees giving individual input on how it was distributed. Polly Hageman seconded the motion. Linda Chapman, Polly Hageman, Dave Megahey, Guy McGill, and James Bruzzi voted aye. The motion was approved unanimously.

BOARD APPROVAL OF 2022-2023 CERTIFIED SALARY SCHEDULE, CLASSIFIED SALARY SCHEDULE, EXTRA DUTY STIPEND

Polly Hageman made a motion to approve the 2022-2023 Certified Salary Schedule, Classified Salary Schedule, Extra Duty Stipend as presented, reflecting a 5% increase to base amounts. Guy McGill seconded the motion. Linda Chapman, Polly Hageman, Dave Megahey, Guy McGill, and James Bruzzi voted aye. The motion was approved unanimously.

BOARD APPROVAL OF CONTRACT AMOUNTS FOR CERTIFIED AND CLASSIFIED STAFF FOR 2022-2023

Linda Chapman made a motion to table this discussion until more information could be given and discussed. Linda requested a special meeting where we can look at specific contracts and work agreements for next academic year. Dave Megahey seconded the motion. Linda Chapman, Polly Hageman, Dave Megahey, Guy McGill, and James Bruzzi voted aye. The motion was tabled unanimously.

COVID Personnel Policy Discussion

Ms. Rider shared an internal procedure for how the district is responding to staff members and COVID. Ms. Rider reviewed the procedure with the Board. The emphasis is on trying to be consistent in our response, do what's right for the employees, and what's right for the district. We are encouraging staff to be tested if they are symptomatic, or have direct exposure as defined by the CDC. We are being consistent by paying average weekly hours for staff who have received a positive COVID test. We are trying to do our part to make sure we are preventing further spread while supporting the wellbeing of our employees. The question was asked what's the longest an employee has been out. Ms. Rider was hesitant to provide this information as it may violate HIPPA rights of employees, and with how small our employee pool is, she didn't want to single out any employees. Ms. Rider did share that the

district is approaching this from a case by case basis as individual employee experiences with COVID vary greatly. We are requesting documentation from a doctor as appropriate.

REQUEST FOR FUTURE BOARD MEETING AGENDA ITEMS

Three future items were requested: 1. School Security 2. Yearbook Update 3. Jr High Class Update

ADJOURNMENT

James Bruzzi made the motion to adjourn. Dave Megahey seconded the motion. Linda Chapman, Polly Hageman, Dave Megahey, Guy McGill, and James Bruzzi voted aye. The motion was approved unanimously. 7:29 P.M.

DATE APPROVED: 2/7/2022

APPROVED BY: Polly A. Hageman

APPROVED BY: Dave Megahey



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YOUNG PUBLIC SCHOOL SPECIAL GOVERNING BOARD MEETING MINUTES

Monday January 24, 2022 3 PM

Young Public School Computer Lab/FFA Room

CALL TO ORDER

President Linda Chapman called the Special Governing Board Meeting to order at 3:00 P.M. in the Young Public School Computer Lab/FFA Room. Linda Chapman, Polly Hageman, Guy McGill, and James Bruzzi (via phone) were present.

PLEDGE TO THE FLAG

The Pledge of Allegiance followed the opening of the meeting.

ADOPTION OF THE AGENDA

Polly Hageman made the motion to adopt the agenda. Guy McGill seconded the motion. Linda Chapman, Polly Hageman, Guy McGill, and James Bruzzi voted aye. The motion was approved unanimously.

BOARD APPROVAL OF FY 23 ACADEMIC CALENDAR

The Board reviewed the proposed academic calendar for FY 23. They requested we re-count the days for quarter three to verify accuracy. Linda Chapman made a motion to approve the FY 23 Academic Calendar pending the outcome of the 4-day school week hearings. Guy McGill seconded the motion. Linda Chapman, Polly Hageman, Guy McGill, and James Bruzzi voted aye. The motion was approved unanimously.

BOARD DISCUSSION/APPROVAL OF FY 23 SALARIES AND WAGES

Ms. Stephanie Rider presented an outline to request salary adjustments of staff for next year. To protect individual privacy, color coding was used. The Board reviewed the first section, a request to increase all teacher salary (including preschool) by 5%. Ms. Rider explained the desire to adjust pay to be more in line with the state average teacher pay. The Board members were in agreement to adjust all teacher (including preschool) pay by 5% for FY 23. Looking at the classified employees, for Blue, the Board was concerned about how close the recommended pay was to the starting pay for the position. Ms. Rider explained to the Board the current challenge in raising the positions after being frozen for so long, and also raising employee pay at the same time. For this specific position, Ms. Rider explained that looking at other districts with a similar size and similar responsibilities; this is one position where our pay is at the higher end. The Board requested that \$2 additional per hour be added to the proposed FY 23 pay amount. For Yellow and Green, the Board felt both of that proposed pay amounts were appropriate. For Red and Orange, the Board requested those staff members both be placed at the same amount, and to use the higher proposed amount. Ms. Rider explained that there was a proposed difference based on specific added responsibilities to one of the roles, and taking away those responsibilities from the other role. The Board felt it was most appropriate to have those set at the same hourly rate. The Board requested to table discussions on Purple and Chartreuse.

Linda Chapman made the motion to approve a 5% increase for teaching staff, (including preschool); to increase "Blue" \$2 additional per hour to the proposed amount, to set "Yellow" and "Green" as proposed, to make "Red" and "Orange" the same hourly amount as the proposed highest hourly rate between those two, and to put off any discussions for Purple and Chartreuse until March with executive sessions planned. Polly Hageman seconded the motion. Linda Chapman, Polly Hageman, Guy McGill, and James Bruzzi voted aye. The motion was approved unanimously.

BOARD APPROVAL OF FY 23 CONTRACTS AND WORK AGREEMENTS

Linda Chapman made the motion to table this item until the February 14th Regular Board Meeting, with a request to have executive session letters sent out to all employees, except the CFO and Superintendent being scheduled for contract discussion in March's regular Board Meeting on March 7th. Guy McGill seconded the motion. Linda Chapman, Polly Hageman, Guy McGill, and James Bruzzi voted aye. The motion was approved unanimously.

ADJOURNMENT

Polly Hageman made the motion to adjourn. Guy McGill seconded the motion. Linda Chapman, Polly Hageman, Guy McGill, and James Bruzzi voted aye. The motion was approved unanimously.
3:24 P.M.

DATE APPROVED: 2/7/2022

APPROVED BY: Guy McGill

APPROVED BY: Polly B. Hageman