



YOUNG SCHOOL DISTRICT#5

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Patrick O'Donnell, Superintendent

YOUNG PUBLIC SCHOOL GOVERNING BOARD REGULAR MEETING MINUTES

Monday, January 9, 2023, 6:00 pm - Young Public School FFA Room

(THE GOVERNING BOARD MAY CONSIDER ANY ITEM ON THIS AGENDA IN ANY ORDER AND AT ANY TIME DURING THE MEETING)

Roll Call: _____ P _____ P_on phone _____
Linda Chapman, President James Bruzzi, Member
_____ P _____ P
Dean Bell, Member Polly Hageman, Member
_____ P _____
Sara Bunce

AGENDA

- 1) Call to Order- Call to Order at 6:00pm by Linda Chapman
- 2) Pledge of Allegiance – Lead by Linda Chapman
- 3) Adoption of Agenda – Motion by James Bruzzi, seconded by Polly Hagerman; Carried unanimously.
- 4) Board Organization – Officer Election per Board Policy* -President Sara Bunce nominated Polly Hageman, seconded by Linda Chapman; carried unanimously. Alternate Leader as needed to run meetings James Bruzzi nominated by Linda Chapman, seconded by Polly Hageman; carried unanimously. Sara Bunce took over as President to continue the meeting.
- 5) Approval of Minutes – Regular Meeting November 14, 2022, Special Meeting December 28, 2022*- Motion to table approval of minutes by Linda Chapman, seconded by James Bruzzi; 4-0 in favor and Dean Bell abstained.
- 6) Administrator Report-O'Donnell presented an update on the teacher situation. Shelia Davis scheduled to start with Second Graders on 1/10/23. Meet the teacher will be held on Tuesday 1/10/2023, board members are invited to attend. She is highly qualified; teaching certificate was approved by the state 12/19/22. Nancy Huffaker will do some work with curriculum and assessment as well as teaching per her contract. Her certificate was approved by the state on 12/15/2022. We are currently trying to fill the Maintenance/Custodial position since there was a voluntary transfer by an internal employee. There is someone local interested in some part time IT work (as necessary) that would fill the needed position in the school. The business consultant has uploaded, the Classroom Site Fund; cafeteria AFR; and journal entries. She is 60 to 70% completed with the AFR. She has projected to be done and report to the board next month. The D.C. trip is still working to raise the last \$4000.00. The Community Center is doing an auction for beef to help the student achieve the goal. Spelling Bee was a success. During Christmas break, a 2-inch copper water line in the cafeteria kitchen ceiling that ran from the hot water tank room to the serving line got replaced. While replacing the pipe, they noticed additional pipes that will soon also need to be repaired or replaced. A community member experienced with plumbing came to help resolve the issue. Skate night is coming up on 1/19/23, and will be stating earlier due to winter 4- 6 pm. Power was off 1/2/23. Projected to have to use a snow day to cover that. The board had asked specifically to clarify the difference between enrollment numbers and ADM (average daily membership). Enrollment is

are enrolled into the school but ADM is the average daily attendance, which is why these numbers can differ from each other. Typically, the ADM is less than the enrollment. 1/10/23 the year book will be taking school pictures and the following will be doing group pictures, the students requested board members come in to get their picture taken. Report cards have been confirmed by each other the teachers and they will be mailed out tomorrow.

7) Teacher Report- Casey Mums- English classes are working on writing skills, Mrs. Lollman is working on narrative writing with the junior high. Highschool students are doing research papers MLA style. She also teaches life skills and they are working on typing and cursive. Science is working on thermal energy in middle school and organic compounds in high school. Chess club is going fantastic. It is a good replacement for unhealthy hobbies like video games. Ms. Dickerson is happy to have the extra help from the new instructional assistant. Shop class is working on special projects like electrical units. Casey Mums will be leaving for national guard training and there is a replacement arranged.

8) Call to Public – Public comments or concerns may be heard, but no Board Action may occur – Stephanie Rider- So I submitted four of them.

Sara Bunce- You did?

Stephanie Rider- Just to go down the list one them

Sara Bunce- I see what you did. The item on the agenda. The first paper I have is regarding the open meaning law.

Stephanie Rider- *This is Stephanie Rider speaking. This is a concern and it's signed by me and four other community members myself, Heidi Bernal, Segan Bell, Cristi Rider. Sharing concerns regarding to public school board meeting rules of order and open meeting law not being followed. The following meetings have not been posted on the official posting board of the school or anywhere else public at least 24 hours prior to the meeting. 12/28/22 special meeting, 12/28/22 work session, which was never posted on the board only on the website and it was after meeting took place, 11/23/22 special meeting and 07/15/2022 special meeting. Board meeting minutes have been repeatedly requested and not provided. There was a call to public to by somebody in November regarding the same thing and has not been addressed. They have not been given a draft form even a week after the meeting although the policy is 3 days. Board minutes have been inaccurate and request for corrections have not happened in a timely manner. 09/21, 10/3, 11/14, 12/12 meetings superintendent and board president at the time, made several comments about the board having discussions and coming to decisions in that did not happen public meeting as required by law indicating multiple instances of open meeting law violations. So, we had some questions. Is this something that the board is addressing with the executive session tonight? Why is the superintendent and the board not following the state requirements for public meeting posting, especially when it comes to special meeting? It feels like the board is purposely trying to exclude the community from being informed. Why is the superintendent, who by his own doing, acting as board secretary being allowed to not provide minutes and draft of minutes in the timeline required by our policy. Why is superintendent and board president feel it is ok to violate open meeting laws by having conversations and coming to consensus with board member outside board meetings? Signed by Heidi Bernal, Stephanie rider, Segan Bell, Cristi Rider.*

Sara Bunce- Do you have a text copy of that?

Stephanie Rider- I have one to give to you but I would like a copy if that's possible. At the end the meeting is fine, a copy to be sent home.

Sara Bunce- You also have letter regarding item number 5 the approval of minutes? Are these... are these mine? Can I write on these? Are these for me now?

Linda Chapman- These go into the file.

Sara Bunce- Ok, so no. Ok, Ok. I got it.

Stephanie Rider- *Again this is Stephanie Rider. At the regular November YPS board meeting I submitted two formal complaints to the board using the form as outlined in the policy manual. I followed up with the board at the December board meeting, and I am following up once again.*

The board or the administration has not responded to my complaints nor have they started an investigation to the concerns shared regarding the ill treatment of my four year old and the inappropriate actions of administration. I am again requesting that the board address the concerns given to them. I am requesting an impartial investigation to look into the concerns as well as the board implement accountability measures for administration to ensure that incidents like this don't happen in the future.

Sara Bunce- And item G policy advisory?

Stephanie Rider- This is Stephanie Rider. Last week I had some concerns about communication deficiencies and the appropriateness of communications. I reached out to my 7 year old teaching team along with Mr. O'Donnell to work to improve those communications. The concerns involved; not being informed about the spelling bee until 4pm the night before, being informed that my daughter will have a new teacher with no communication from the school, and feedback from my 7 year old regarding Mr. O'Donnell sharing false, negative and inappropriate things about a staff member who left the district. I attempted to work on a plan forward with the teachers and Mr. O'Donnell, so they could understand my concerns and improve communication. In the year and half that my 7 years old has had this teaching staff, we have been able to successfully work through any and all concerns this way until now. The teaching staff was told by Mr. O'Donnell not to respond to me and only he would address my concerns. In his response Mr. O'Donnell was defensive about his comments which several other families heard from their students, he essentially called my 7 year old a liar, didn't address my concerns as a parent, and ended it was a veiled threat that read and I quote "I'll share and old adage from a school teacher decades ago, I'll believe half of what students say happened at home if parents believe half of what students say happened at school." The communication received was unprofessional, and also went against Mr. O'Donnell long stem policy that parents work with directly teachers to solve issues. I am once again baffled that Mr. O'Donnell continues to be allowed to retaliate against me and my children. In this instance, not only is he not working to improve communication in the district, but is causing communication problems by not allowing teacher staff to collaborate with me as a parent as solutions forward. He is also damaging me relationship I have as a parent with the teachers that teach my children with his retaliation. In what other case in our district has a parent and teacher not been permitted to discuss and work together to improve communications?

Considering the repeated retaliatory actions against me and both my children I am requesting the board hold Mr. O'Donnell accountable for this behavior and that the board outline very specifically their expectations for communications within the district, along with their accountability plan to prevent personal prejudices from effecting the education of our students.

Thank you. I complete a formal complaint form for that, and I attached copies of the emails communications to that complaint. And I will give that all to you at the end, if that's alright

Sara Bunce- Of course, I'll come to you. Ok then you have one for, is that a G no? A 6?

Administrative reports. That's a 6.

Stephanie Rider- Again Stephanie Rider. On 12/28/22 I received a voicemail from National Bank Credit Card Division. The voicemail stated that I was still on the account as a signer for the school's credit card and that the account was delinquent with a balance over \$2000.00. They requested immediate payment. Upon talking with them and informing them I should not be on the account they expressed their frustration with leaving over 7 voicemails with Patrick O'Donnell over the last month, and getting no response and no payments. I informed Mr. O'Donnell and YPS governing board of the situation on the 12/28 as well as attached the voicemail to the email. I requested a response and confirmation that my name be removed from all school credit cards and accounts, I received no response from Mr. O'Donnell or the board. I do not see anything on this meeting agenda to address this. I am requesting that this be addressed and resolved immediately. I am requesting agenda item at the next board meeting for to review status of this request as well as accountability for the signers not being appropriately maintained with school accounts but also for bills at the school not being paid

appropriately, as this is the second known occurrence this year. The other resulted in power being shut off in parts of the district. Thank you. I completed a formal complaint.

Sara Bunce- Ok. Thank you. And then I have Heidi Bernal

Heidi Bernal- I do want to address an exact line on the agenda, last time we didn't have to do that and I guess it would go under if you wanted to put it under minutes.

Sara-Bunce- So adoption of minutes which tables technically item 5

Heidi Bernal- This is Heidi Bernal speaking. I did do the call to public; I've been absent from the meetings and kind of what's been going on the last couple months but I made a requested in the office with Collette for Mr. O'Donnell to get September minutes that's the last one and they didn't have them available at the time. They said I would get an email copy and I have yet to receive and we are in January. So. Also, that's why I signed that complaint you received from Stephanie. That's my main concern that its on time by law being distributed. Um, the other thing I put on the call to public was and I think you are addressing that in the agenda I have notice that or maybe already. But hiring another HR person and what we are lacking in the office would back to the same issues we are having with Mr. O'Donnell holding so many positions and it not getting all these things etc. etc. being an issue we are still having so I didn't know if we had a listing for positions in the office, I haven't seen anything, you touched on it now with a few little things so that gives me an idea but I haven't seen any real push for those positions to alleviate some of the load he has in the office.

Sara Bunce- Um Thank you.

Heidi Bernal- You're Welcome

Sara Bunce- Um, OK, Great. At this time, we are going to move on to agenda item number 9, New Business, time for discussion or action board approval of the monthly financial report.

Did everyone have time to review it? Do I have motion to adopt to approve the monthly financial report?

James Bruzzi: I move to approve monthly financial report. And I just want to say I really appreciate the way these are laid out.

9) New Business:

a) Discussion/Action - Board approval of the Monthly Financial Report*- Motion by James Bruzzi, seconded by Polly Hagerman; Carried unanimously.

b) Discussion/Action – Voucher Ratification: Payroll Vouchers 12&13, and Expense Vouchers 2308 & 2309*- Motion by Linda Chapman, seconded by Polly Hagerman; Carried unanimously.

c) Discussion/Action – Board approval of Board Member Conflict of Interest Form*- Motion by Sara Bunce, seconded by Polly Hagerman; Carried unanimously.

d) Discussion/Action – Board approval of Student Activities Group Fundraisers*- Motion by James Bruzzi, seconded by Linda Chapman; Carried unanimously

e) Discussion – Superintendent Recommendation of Business Clerk candidate

f) Discussion/Action - Board approval of new Business Clerk*- Motion by Linda Chapman, second by Sara Bunce; carried unanimously .

g) Discussion/Action – Board Approve on First Reading of ASBA Policy Advisories*:- Accept for consideration and approval at February 13, 2023 regular meeting.

-Policy Advisory No. 739 — (New) Exhibit IHAMB-EA — Family Life Education,
(New) Exhibit IHAMB-EB – Family Life Education

-Policy Advisory No. 740 — (New Exhibit) IJL-E — Library Materials Selection and Adoption

-Policy Advisory No. 741 — JFABDA – Admission of Student in Foster Care,
Regulation – JFABDA – Admission of Students in Foster Care

-Policy Advisory No. 742 — Exhibit JHD-EB — Exclusions and Exemptions from School Attendance

-Policy Advisory No. 743 — (New) Exhibit KB-EC — Parent Involvement in Education

- h) Discussion/Action – Board Consideration of Executive Session for Legal advice and/or information regarding the Open Meeting Law by attorney pursuant to A.R.S. Sec. 38-431.03(A)(3) and/or 38-431.03(A)(4) *Motion by Linda Chapman, seconded by James Bruzzi; carried unanimously.
- i) Discussion/Action – Board returned to Open Meeting*
- 10) Adjournment*- Motion by James Bruzzi, seconded Polly Hagerman; carried unanimously. 7:21pm

***Action Item**

As authorized by ARS 38:431.03, this public body, upon majority vote, may choose to convene in an executive session for the purpose of discussing items allowed by law. Upon official notice the officer, appointee, or employee may choose to hold discussion and/or consideration in open meeting. No final action can or shall be taken in the executive session. Items of business suggested by employees and patrons of the District will notify the Superintendent of the particular item of business at least four working days before the Board meeting (Young Public School Policy Manual- Policy BEDBA).

Attendees: Linda Chapman James Bruzzi Polly C. Hagerman

Approval of Minutes, February 13, 2023: _____