



YOUNG PUBLIC SCHOOL DISTRICT #5

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Patrick O'Donnell, Superintendent
Brittney Leopold, Business Manager

YOUNG PUBLIC SCHOOL GOVERNING BOARD REGULAR MEETING MINUTES Monday, July 10, 2023, 6:05 PM - Young Public School FFA Room

(THE GOVERNING BOARD MAY CONSIDER ANY ITEM ON THIS AGENDA IN ANY ORDER AND AT ANY TIME DURING THE MEETING)

Roll Call: <u>Present</u>	<u>Present</u>
Sara Bunce, President	Linda Chapman, Member
<u>Present (Arrived at 6:09pm)</u>	<u>Present</u>
Dean Bell, Member	Polly Hageman, Member
	<u>Present</u>
	James Bruzzi, Member

AGENDA

- 1) Call to Order 6:08pm by Sara Bunce
- 2) Adoption of Agenda*Motioned by Polly Hageman, seconded by James Bruzzi; Carried unanimously.
- 3) Pledge of Allegiance led by Sara Bunce Board member Dean Bell arrived at 6:09pm.
- 4) Approval of Minutes – Regular Meeting June 12, 2023 and Special Meeting June 26, 2023* June 12th Meeting Minutes tabled. Special Meeting June 26th approved. Motioned by James Bruzzi, seconded by Sara Bunce; Carried unanimously.
- 5) Reports:
 - a) Administrator Report – Superintendent O’Donnell addressed the Board regarding maintenance updating the grounds around campus. Playground equipment and curbs have been painted. Trees trimmed, the grounds weed-whacked and greenhouse has been cleaned up. Mr. O’Donnell updated the Board on the float that is being prepared and decorated for the PV Day parade.
 - b) Teacher Report – No teacher report.
 - c) PTO Board Member – No PTO report.
- 6) Call to Public – Public comments or concerns may be heard, but no Board Action may occur: Heidi Bernal addressed the Board regarding a concern about comments made on a social media account. She requested that the Board take action on the issues regarding professionalism and Board conduct. Sheila Davis addressed the Board supporting the decision to increase the pay of Superintendent Mr. O’Donnell.
- 7) Action Items:
 - a) Discussion/Action - Board approval of the Monthly Financial Report*Motioned by James Bruzzi; Carried unanimously.

- b) Discussion/Action – Voucher Ratification: Payroll Vouchers 25, 25.1 & 26 and Expense Vouchers 2318 & 2319 & 2320* Motioned by James Bruzzi, seconded by Sara Bunce; Carried unanimously.
- c) Discussion/Action – Adopt FY 24 Budget* Motioned by Polly Hageman, James Bruzzi; Carried unanimously.
- d) Discussion/Action – Board Approve on First Reading of ASBA Policy Advisories: *
 -Policy Advisory No. 744 — Policy IGA — Curriculum Development
 -Policy Advisory No. 745 — Policy IGD — Curriculum Adoption
 -Policy Advisory No. 746 — Policy IJJ – Textbook/Supplemental Materials Adoption
 -Policy Advisory No. 747 — Policy JLCD — Medicines/Administering Medicines to Children
 Regulation JLCD-R — Medicines/Administering Medicines to Children
 NEW - Exhibit JLCD-EB — Medicines/Administering Medicines to Children (Arizona Seizure Action Plan)
 *Motioned to Approve on First Reading by Sara Bunce, seconded by James Bruzzi; Carried unanimously.
- e) Discussion/Action – Board will consider acceptance of staff member Lacey Cline’s letter of resignation* Motioned by James Bruzzi, seconded by Polly Hageman; Carried unanimously.
- f) Discussion/Action - Board will consider the approval of the Sole Source Providers List for FY 24* Motioned to accept as presented by Polly Hageman, seconded by Linda Chapman; Carried unanimously.
- g) Discussion/Action – Board will consider Approving the FY 24 Student Handbook* Motioned by James Bruzzi, seconded by Polly Hageman; Carried unanimously.
- h) Discussion/Action – Board will consider Approval of FY 24 District Financial Signers* Motioned by Polly Hageman, seconded by Sara Bunce; Carried unanimously.

Board requested a recess at 6:56pm and resumed the meeting at 7:03pm.

- i) Discussion/Action – Board will consider Ratification of Superintendent salary adjustment* Motioned to approve as presented by Sara Bunce, seconded by James Bruzzi; Carried unanimously.
- j) Discussion/Action – Board will consider the Fees for Community Use of School Facilities per Policy KF – Community Use of School Facilities* Board will keep fee structure as policy states with the expectation that local non-profit entities are given extra consideration. Motioned by Linda Chapman, seconded by James Bruzzi; Carried unanimously.
- k) Discussion/Action – Board will consider Fee Schedule for Student Participation* Board will keep fee structure for student participation as policy states, but the Board will waive fees for all enrolled students from within our enrollment boundaries. Motioned by Sara Bunce, seconded by Polly Hageman; Carried unanimously.
- 7) Discussion Only Items:
- a) Discussion – Audit Updates- Mr. O’Donnell informed the Board that he still has not received any correspondence regarding our efforts on the 90-day letter. Brittney Leopold addressed the Board and informed them about a meeting that will take place later in the week with the Auditor General’s Office to discuss our efforts regarding the performance audit.
- b) Discussion – Personnel Update- Mr. O’Donnell updated the Board on the open positions that are still available and some interviews he has scheduled to fill some of the vacant positions at the school.
- 8) Adjournment* 7: 14pm Motioned by James Bruzzi; seconded by Polly Hageman; Carried unanimously

*Action Item

As authorized by ARS 38:431.O3, this public body, upon majority vote, may choose to convene in an executive session for the purpose of discussing items allowed by law. Upon official notice the officer, appointee, or employee may choose to hold discussion and/or consideration in open meeting. No final action can or shall be taken in the executive session. Items of business suggested by employees and patrons of the District will notify the Superintendent of the particular item of business at least four working days before the Board meeting (Young Public School Policy Manual- Policy BEDBA).

Attendees:

