



**YOUNG SCHOOL
DISTRICT#5**

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Patrick O'Donnell, Interim Superintendent
Brittney Leopold, Business Manager

**YOUNG PUBLIC SCHOOL
GOVERNING BOARD REGULAR MEETING MINUTES**
Monday, July 8, 2024, 6:00 PM - Young Public School Board Room – Red Brick

(THE GOVERNING BOARD MAY CONSIDER ANY ITEM ON THIS AGENDA IN ANY ORDER AND AT ANY TIME DURING THE MEETING)

Roll Call: Present
Sara Bunce, President

Present
Linda Chapman, Member

On Phone
Dean Bell, Member

Present
Polly Hageman, Member

AGENDA

- 1) Call to Order at 6:00 PM
- 2) Adoption of Agenda* Moved by P Hageman, seconded by L Chapman, unanimous
- 3) Pledge of Allegiance was led by S Bunce
- 4) Reports:
 - a) Administrator Report – Superintendent shared that we had two weeks remaining for Summer Youth Workers, Business office has moved into the larger office to consolidate services and better secure records, ETC has accepted the responsibility for all old computer technology and will remove and destroy on their next visit, we are still looking to hire elementary teachers and do not have a contract back from the Special Education teacher..
 - b) Teacher Report – H Jackson shared that the Jr High Club held a car wash and raised more than \$10000, hallway bulletin boards have been redone by the Summer Youth workers, and some staff are anxious for information regarding staff situation and start of school, They are looking forward to information from administration.
 - c) PTO Board Member Report – N/A
- 5) Call to Public – Public comments or concerns may be heard, but no Board Action may occur – There were no requests from the public to speak
- 6) Action Items:
 - a) Discussion/Action – Board approval of the Monthly Financial Reports* Moved by L Chapman, seconded by S Bunce, unanimous
 - b) Discussion/Action – Voucher Ratification: Payroll Vouchers 25, 26 and Expense Voucher 2418, 2419* Moved by L Chapman, seconded by P Hageman, unanimous
 - c) Discussion/Action – The Board will consider approving Meeting Minutes*S Bunce move to approve as presented with spelling correction, seconded by L Chapman, unanimous
 - d) Discussion/Action – Adopt FY 25 Budget* Business Manager shared that there were no changes to the Proposed Budget, but there is a problem with the document sent by the AZ Auditor General’s Office, so she could not print a cover sheet with the date on it for signatures. She is working with the AZ Auditor General’s Office to get a correction and will print ASAP, if Board Members could come in and sign it tomorrow. Moved to Adopt

the FY 25 Budget by S Bunce, seconded by L Chapman, approve 3-0, with D Bell abstaining

- e) Discussion/Action – Board will consider the Fees for Community Use of School Facilities per Policy KF – Community Use of School Facilities* L Chapman moved to keep the fee structure the same as last year, S Bunce seconded, unanimous
- f) Discussion/Action – Board will consider Fee Schedule for Student Participation* S Bunce moved that the fees for student participation remain the same and that they are waived for our students due to socio-economic reasons in our community, seconded P Hageman, unanimous
- g) Discussion/Action – The Board may consider going to Executive Session to discuss the employment of a superintendent pursuant to A.R.S. Sec. 38-431.03(A)(1)* Moved at 6:16 PM by S Bunce, seconded by P Hageman, unanimous (D Bell was disconnected for the Ex Session) Out of Executive Session at 7 PM; reconvened Open Session at 7:10 PM
- h) Discussion/Action – The Board may have discussion or action following the Executive Session* L Chapman moved that the district hire Chad Knippen as superintendent with the salary and benefits as agreed upon, second by S Bunce, 3-1 with D Bell against
- i) Discussion/Action – The Board may consider the recommendation for another Bus Driver to be employed.* Moved to approve the Bus Driver recommended, second by P

Hageman, 3-0 with D Bell abstaining

7) Discussion Items:

- a) Discussion – The Board may discuss the replacement process for a Board Member resignation – S Bunce shared information from the County School Superintendent’s office regarding the number of Board candidates and the County Superintendent’s statement that he would not appoint a temporary Board Member to avoid influencing the election.
- b) Discussion – The Board may discuss the FY 25 Teacher contracts having 3 days more than the FY 24 Teacher contract – S Bunce stated that this item should come up at the next meeting and she wanted to have information regarding the funding of a “flat rate” increase and updated amounts from Classroom Site Fund, Forest Fees, Mr. O’Donnell’s surrendered Performance Bonus funds, and other potential funding sources.

8) Adjournment* Moved at 7:23 PM by S Bunce, seconded by P Hageman, unanimous

*Action Item

As authorized by ARS 38:431.03, this public body, upon majority vote, may choose to convene in an executive session for the purpose of discussing items allowed by law. Upon official notice the officer, appointee, or employee may choose to hold discussion and/or consideration in open meeting. No final action can or shall be taken in the executive session. Items of business suggested by employees and patrons of the District will notify the Superintendent of the particular item of business at least four working days before the Board meeting (Young Public School Policy Manual- Policy BEDBA).

Approved:

S Bunce 7-17-24 *Linda Chapman* 7-17-24