



YOUNG SCHOOL DISTRICT #5

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YOUNG PUBLIC SCHOOL REGULAR GOVERNING BOARD MEETING MINUTES Monday March 7, 2022 Immediately Following Four Day Public Hearing Young Public School Computer Lab/FFA Room

CALL TO ORDER

President Linda Chapman called the Regular Governing Board Meeting to order at 12:01 P.M. in the Young Public School Computer Lab/FFA Room. Linda Chapman, Polly Hageman, Guy McGill, Dave Megahey, and James Bruzzi were present.

PLEDGE TO THE FLAG

The Pledge of Allegiance followed the opening of the meeting.

ADOPTION OF THE AGENDA

Polly Hageman made the motion to adopt the agenda. James Bruzzi seconded the motion. Linda Chapman, Polly Hageman, Guy McGill, Dave Megahey, and James Bruzzi voted aye. The motion was approved unanimously.

APPROVAL OF MINUTES

Guy McGill made a motion to approve the minutes from the February 7 Regular Board Meeting, February 7 Public Hearing, February 17 Special Board Meeting, and the February 24th Special Board Meeting. Dave Megahey seconded the motion. Linda Chapman, Polly Hageman, Guy McGill, Dave Megahey, and James Bruzzi voted aye. The motion was approved unanimously.

PTO UPDATE

There were no members of the PTO present to provide an update. Mr. O'Donnell shared that he is aware the PTO is working on establishing non profit status.

TEACHER REPORT

Mr. Joshua Humphrey gave the March teacher report. He shared that he is currently teaching 2 classes – woodshop and life skills/career exploration. In woodshop, the kids are making boxes, one student made a chess set. Mr Humphrey shared that he has been able to get recycled materials from a cabinet shop in Payson so the kids are able to have access to high quality wood to make projects without it costing the school a lot of money. In his life skills / career exploration class, Mr. Humphrey shared that the kids learn about a new career path each week. They have to do 3 research projects per quarter on different careers. They are also focusing on financial education such as how loans and interest rates work.

ADMINISTRATION REPORT

Mr. O'Donnell provided the March Administration Report. He shared with the Board that last week state testing began with the 3rd – 8th graders. Tomorrow the Juniors will do their ACT testing. Mr. O'Donnell shared that he is almost done with field trip procedures. The 4th, 5th, and 6th grades have a field trip on Thursday to the Tonto Monument. He anticipates that procedures will be done by then and he will be able to have a training with the students prior to them going. For safety and security, Mr. O'Donnell shared that he is finalizing costs. He has no quotes for the camera systems, is hoping to be able to use home based ones that rely on the internet.

There was a graduation meeting held with the seniors this morning. He is hoping to have a meeting the week after spring break with the parents to get them involved in the planning for graduation.

Mr. O'Donnell shared kudos for Stephanie, Katie, and Colette's work on the audit. The weight room has been delayed for opening to the public. Mr. O'Donnell shared he has been dragging his feet on opening it, hoping to have the HVAC work done, but hasn't been able to get people willing to drive to Young to do the work, so he hasn't made a final decision on what he will do but will keep the Board updated. Last week the students participated in a coconut and pineapple activity in the cafeteria. This is part of their citizenship course. The students did a river crossing activity, which was very successful. The next day they were able to sample fresh coconut and pineapple in the cafeteria. A reminder that May 11 is the show and share, where some of the student projects mentioned from Mr. Humphrey will be on display. It was brought up that for the weight room, too many people were going alone, and if it is going to re-open to have a procedure in place to prevent that. Mr. O'Donnell shared that he plans to have a staff member involved and will have a procedure written prior to opening it.

CALL TO THE PUBLIC

There was no call to the public

NEW BUSINESS

VOUCHER RATIFICATION

Dave Megahey made the motion to ratify payroll vouchers 16 and 17, and expense voucher 2214. Guy McGill seconded the motion. Linda Chapman, Polly Hageman, Guy McGill, Dave Megahey, and James Bruzzi voted aye. The motion was approved unanimously.

BOARD APPROVAL OF M&O REPORT, GRANT REPORT, AND STUDENT ACCOUNTS REPORT

Stephanie Rider presented the M&O Report, Grant Report, and the Student Account Report. Ms. Rider provided an update for the Board on financial projects happening. The Auditor General's Performance Audit is still under way. While they were hoping for a draft to be to the District in December, they had their own staffing/COVID delays and are now hoping for mid-March. We still have not received a draft, but when we do, we will share it with the Board and community. The Budget Capacity/Tax Cap fix project is gaining momentum. We are actively meeting with law makers. We are working to educate and present to different groups about our ideas for solutions. The request is to have emergency funding this year to fix the gap, and introduce a change in the State Statute Language in subsequent years. Ms Rider shared she is presenting to the Arizona Rural Schools Association on March 23rd in an attempt to educate them on our cause and garner support. For our 2021 Tax Credit funds, the district has received over \$\$5895 so far. We are appreciative of the support from the community. The state has passed the override for the aggregate spending limit, so districts across the state are not being asked to perform budget cuts. Ms Rider addressed the propane concern shared from Mr. O'Donnell about an increase in propane costs. After thorough research it was determined that the new propane tank, along with the leaks we've been able to identify, and the new HVAC issues are the cause of the increase. We will continue to monitor it, but at this time we feel the cause of the increase has been explained. We are in the middle of our annual audit of the District. Ms. Rider shared from the initial draft of findings there are 17 categories with findings. Last year there were 28. This is confirmation that the changes we have been making in the office are helping us be more compliant, as well as helping us be more efficient. Dobridge, our auditing firm has made several comments about the district being in better shape this year. Ms. Rider reviewed the M&O fund, and discussed where the district stood on our budget and cash controlled funds.

Student Activities Accounts has seen some activity. Yearbook club continues to sell school photos and yearbook ads. They are working hard to continue to fundraise so they can purchase yearbooks. The Junior High

club is actively fundraising for their Washington D.C. trip. FFA is also showing some fundraising as well as spending for their clubs. All clubs continue to maintain a positive balance. The school has received \$212,643.50 in grant money so far this fiscal year. We are waiting for the design for the weatherization project to come back so we can begin to move forward with scheduling the work. Ms Rider explained that she has applied for two food service grants; one is for an equipment replacement grant, and the other is to help with increased supply chain caused prices. Ms. Rider is also in the process of completing the REAP grant application.

Polly Hageman made the motion to approve M&O, Grant, and Student Accounts reports. James Bruzzi seconded the motion. Linda Chapman, Guy McGill, Polly Hageman, Dave Megahey, and James Bruzzi voted aye. The motion was approved unanimously.

BOARD RATIFICATION OF STUDENT ACTIVITY CLUBS FUNDRAISING ACTIVITIES

Ms Rider informed the Board that the district was made aware of a new law that required student activity fundraisers to be pre-approved by the Board. As we are just learning of this law, our audit firm, Dobridge informed us that the correct way forward is for a ratification of fundraisers that have happened, and approval for future planned fundraisers. Ms Rider requested ratification of fundraising activities that have happened, including and not limited to aluminum cans, yearbook ad sales, school picture sales, school dance, meat stick sales. Dave Megahey made a motion to ratify the student activity clubs fundraising activities. Guy McGill seconded the motion. Linda Chapman, Polly Hageman, Dave Megahey, Guy McGill, and James Bruzzi voted aye. The motion was approved unanimously.

BOARD APPROVAL OF FUTURE STUDENT ACTIVITY CLUB FUNDRAISING ACTIVITIES

Ms. Rider presented planned future fundraisers for the student activity clubs through FY 22 (including summer). Those include: aluminum cans, yearbook ad sales, school picture sales, school dance, meat stick sales, dinner theater, hosted dinner(s), silent auction, car wash, yard sale, bake sale, dummy roping, spare change canisters (PTO led, club supported), other fundraising activities that have been done in previous years. Guy McGill made a motion to approve the future student activity club fundraising activities. Polly Hageman seconded the motion. Linda Chapman, Polly Hageman, Dave Megahey, and Guy McGill voted aye. James Bruzzi abstained from voting due to his business participating in one of the fundraising activities. The motion passed by majority vote.

BOARD DISCUSSION REGARDING SCHOOL BOARD ELECTIONS PROCESS

The Board had a discussion regarding terms for the upcoming elections. There has been some discrepancy on who is up for re-election this year. The County has informed the Board that Mr. Megahey, Mr. McGill, and Mr. Bruzzi's positions on the board will be included in the November election. There is a common thought that Mr. Bruzzi's position should not be up for re-election. The Board asked Mr. O'Donnell to complete further research.

BOARD DISCUSSION REGARDING DISTANCE LEARNING CLASSES

Linda Chapman made a motion to table this agenda item until the next regular board meeting due to time constraints of Board Members. Dave Megahey seconded the motion. Linda Chapman, Polly Hageman, Dave Megahey, Guy McGill, and James Bruzzi voted aye. The motion passed unanimously.

SUPERINTENDENT RECOMMENDATION OF NEW HIRE BUS DRIVER/CUSTODIAL/MAINTENANCE (RECKER)

Mr. O'Donnell recommended the Board hire Julee Recker for the bus driver/custodial/maintenance position to start on March 21, 2022. Mr. O'Donnell shared his experience in working with Mrs. Recker as a sub, and the attention to detail she took when helping in that capacity. Mr. O'Donnell feels she would be a great fit for the district.

BOARD APPROVAL OF NEW HIRE FOR BUS DRIVER/CUSTODIAL/MAINTENANCE FOR FY 22

Dave Megahey made a motion to approve the hiring of Julee Recker for Bus Drive/Custodial/Maintenance for FY

22. Polly Hageman seconded the motion. Linda Chapman, Polly Hageman, Dave Megahey, Guy McGill, and James Bruzzi voted aye. The motion was approved unanimously.

SUPERINTENDENT RECOMMENDATION OF NEW HIRE SECONDARY TEACHER (HICKS)

Mr. O'Donnell recommended the Board hire Matthew Hicks as a secondary math teacher for FY 23. Mr. Hicks has a master's degree with an emphasis in mathematics. He is currently teaching at a charter school in the valley. He has property in Young and desires to move up here full time with his family. Mr. O'Donnell shared that he feels Mr. Hicks will make a great addition to the Young Public School team.

BOARD APPROVAL OF NEW HIRE FOR SECONDARY MATH TEACHER FOR FY 23

Polly Hageman made a motion that the Board hire Matthew Hicks as a secondary math teacher for FY 23. Guy McGill seconded the motion. Linda Chapman, Polly Hageman, Dave Megahey, Guy McGill, and James Bruzzi voted aye. The motion was approved unanimously.

BOARD ACCEPTANCE OF STAFF RETIREMENT (SMYERS)

Unfortunately with the change in meeting time, Mrs. Gerine Smyers was unable to finalize her retirement letter, but wishes to formally let the Board know of her desire to retire at the end of this year. Guy McGill made a motion to accept Mrs. Gerine Smyer's retirement with sincere regrets. Dave Megahey seconded the motion and emphasized with sincere regrets. Linda Chapman, Polly Hageman, Dave Megahey, Guy McGill, and James Bruzzi voted aye. The motion was accepted unanimously.

BOARD APPROVAL OF POSTING POSITIONS FOR FY 23 (ELEMENTARY TEACHER, SECONDARY SCIENCE/CTE TEACHER(S), CUSTODIAL/MAINTENANCE/BUS DRIVER)

It was requested that the Board approve posting positions for FY 23 of known openings. Clarification was asked about the Custodial/Maintenance/Bus Driver posting. It was explained that our staffing needs are at a minimum of 2 FTE for that work load, and possible 3 FTE depending on other duties assigned. We anticipate having one FTE filled with the new hire that the Board approved today, and their FY 23 work agreement will be presented to the Board after their probationary period, which leaves a minimum of 1 FTE still needed in that area. Guy McGill made a motion to approve the job postings for FY 23 Elementary Teacher, Secondary Science/CTE Teacher, and Custodial/Maintenance/Bus Driver. James Bruzzi seconded the motion. Linda Chapman, Polly Hageman, Dave Megahey, Guy McGill, and James Bruzzi voted aye. The motion was approved unanimously.

BOARD CONSIDERATION OF RENEWAL OF TEACHER CONTRACTS FOR FY 23 and EXECUTIVE SESSION PURSUANT TO ARS 38-341.03(A)(1) FOR THE PURPOSE OF DISCUSSION OR CONSIDERATION OF PERSONNEL MATTERS FOR PERSONNEL MATTERS

Dave Megahey made a motion that the board go into executive session at 12:43 PM. Guy McGill seconded the motion. Linda Chapman, Polly Hageman, Dave Megahey, Guy McGill, and James Bruzzi voted aye. The motion was approved unanimously. The Board began executive session at 12:43 PM.

At 2:13 PM Dave Megahey made a motion for the Board to reconvene in open session. Guy McGill seconded the motion. Linda Chapman, Polly Hageman, Dave Megahey, Guy McGill, and James Bruzzi voted aye. The motion was approved unanimously. The Board resumed open meeting at 2:13 PM.

BOARD CONSIDERATION OF OFFERING CONTRACTS FOR FY 23

Linda Chapman made a motion that the Board approve FY 23 Contracts for Stephanie Rider, CFO, and for Patrick O'Donnell, Superintendent. Polly Hageman seconded the motion. Linda Chapman, Polly Hageman, Dave Megahey, Guy McGill, and James Bruzzi voted aye. The motion was approved unanimously.

REQUEST FOR FUTURE BOARD MEETING AGENDA ITEMS

It was requested that at the next board meeting there is further discussion regarding online classes and why students aren't in the classes being offered as it was tabled in today's meeting, as well as discussion on potential future projects for the students (i.e. building an actual building).

ADJOURNMENT

Polly Hageman made the motion to adjourn. Dave Meghaey seconded the motion. Linda Chapman, Polly Hageman, Dave Megahey, Guy McGill, and James Bruzzi voted aye. The motion was approved unanimously. 2:17 P.M.

DATE APPROVED: 4/12/22

APPROVED BY: *Daniel A. Megahay*

APPROVED BY: *Guy McGill*