



YOUNG SCHOOL DISTRICT#5

P. O. Box 390 - 46878 Highway 288
Young, Arizona 85554
Phone: (928)462-3244
Fax: (928)462-3283
Patrick O'Donnell, Superintendent
Stephanie Rider, CFO

YOUNG PUBLIC SCHOOL REGULAR GOVERNING BOARD MEETING MINUTES

Monday, May 9, 2022 at 6:00 PM
Young Public School Computer Lab/FFA Room

CALL TO ORDER

Board Member Dave Megahey called the Regular Governing Board Meeting to order at 6:10 PM in the Young Public School Computer Lab/FFA Room. Linda Chapman (via phone), Dave Megahey, and James Bruzzi were present.

PLEDGE TO THE FLAG

The Pledge of Allegiance followed the opening of the meeting.

ADOPTION OF THE AGENDA

James Bruzzi made the motion to adopt the agenda. Linda Chapman second the motion. Dave Megahey, James Bruzzi and Linda Chapman voted aye. The motion was approved unanimously.

1) **Approval of Minutes: April 11 Regular Meeting, April 19 Special Meeting, May 3 Special Meeting***

Dave Megahey made the motion to approve the Minutes for the Regular meeting April 11th, and Special meetings April 19th and May 3rd. Linda Chapman second the motion. Dave Megahey, James Bruzzi and Linda Chapman voted aye. The motion was approved unanimously.

2) **PTO Update**

PTO Representative Julee Recker was present and spoke:

We had Skate Night on Thursday and had the average turn out of about 20-30 kids. We usually get the home school kids, not just YPS students. Concessions: We made about \$80 because they had to purchase stuff. PTO will be assisting Colette with graduation. On May 19th and May 20th PTO will assist Heather with DC fundraisers. We will be trying to get the student body members to pick up the canisters around town and get more involved. PTO has a Facebook group page and it helps us to communicate with everyone in the community. The Bake Sale and Car Wash will be put on the Facebook page to help get the word out and we hope to get the parents more involved. PTO tries to fill in the gaps to help out. PTO members have been doing billboards and sandwich boards in the High School and the Elementary sides and update them with relative subjects such as character references for that week and/or month. We have Danette Key as the acting fundraiser coordinator to help out. Halloween is the next big event for PTO.



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Natalie Mehan is the PTO secretary and Ryan Peerbolt is the Vice President. They are now homeschooling their kids but are still active and key helpers the YPS PTO. Life and schedules make it tough to coordinate meetings and organizing events but we are managing to the best of our ability.

3) Teacher Report

Teachers and staff will be coordinating to give character awards to students as part of our project-based learning and character and team building. Students really need this and Mr. Lloyd has played a vital role in this. Thank you from the teachers and staff for all the goodies, lunch etc. for the teacher appreciation week last week. We have the Show and Share and the science fair on Wednesday 11th. Awards ceremony is on the 19th

4) Administrator Report

Summer school has been pretty organized and set and we have staff to cover the first 2 weeks. We are still working on coverage for third and fourth weeks. Breakfast and lunch with Starla. Stomach flu has hit us hard including subs and staff causing out for 3 days. Maintenance has set up the sprinklers and timers going. They are still trying to work out the southwest area. We have sprinkler heads there but can't find the controls. Lloyds huge thank you and the new pe sports equipment they regularly have 20+ kids attend and looking forward to next year. 3 Seniors and 1 junior are set to graduate on time. 1 senior already finished all of her courses. We anticipate we will have 4 graduates walk. Remind invite to YPS Board member Dave Megahey to speak and present diplomas. This Wednesday at 6pm science fair and show and share. Show and share on the perimeter of the gym inside and science fair in the middle of the gym. On Monday, May 19th we will be having the Awards and Recognition Ceremony. We will have each classroom present their awards if they have them. We will be doing certificates for perfect attendance, honor roll, the class awards, and valedictorian and salutatorian. The Graduation and Promotion Ceremony will be Thursday, May 26th in the gym at 6pm. We have invited the parents and the community members to all events.

5) Call to Public – Public comments or concerns may be heard, but no Board Action may occur

We did not have a Call to Public on the Agenda; however, the board chair Mr. Dave Megahey recognized Julee Recker for addressing the board. Julee Recker: This is regarding the weight room. It is 90 to 95% complete and ready to open. She said she has had a lot of the community members and staff asking how and when it will be opened. She has been referring those people to talk to Mr. Patrick O'Donnell. Is YPS open to ideas and opening it to the public especially since we have a lot of new community members now. Is the board open to staff covering it a few days a week. She says that it just needs some final cleaning. Mr. Eric Lloyd has been coordinating on checking out the exercise weight room equipment. It has been a group effort rearranging and cleaning up and organizing. Mrs. Recker stated she had nothing further. Mr. Dave Megahey stated we will be adding this topic to the next agenda for discussion.

6) New Business:

- a) **Voucher Ratification: Payroll Vouchers 20 & 21, and Expense Voucher 2218 & 2219***



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Motion to ratify payroll vouchers 20 & 21 and expense vouchers 2218 & 2219 made by James Bruzzi. Linda Chapman second the motion. All in favor stated aye. Carries unanimously.

b) Board Approval of M&O, Grant Report, and Student Accounts Report *

Mr. Patrick O'Donnell did not have items prepared for the M&O, Grant Report and Student Accounts Report. He requested this be tabled for next meeting. Linda Chapman made a motion to table the M&O, Grant Report and Student Accounts Report. Second by James Bruzzi. All in favor stated aye. Carries unanimously.

c) Discussion/Action – Approve FY 23 Pre-School Handbook*

Mr. O'Donnell stated that Mrs. Clemmer took last years and tweaked just a few things. Compliments on its appearance by Dave Megahey and James Bruzzi. Motion to approve FY 23 Preschool handbook made by James Bruzzi and second by Dave Megahey. All in favor state aye. Carries unanimously.

d.) Discussion/Action – Approve Budget for Consultant Support to Business Services*

Mr. Patrick O'Donnell wrote a letter for the board members with problem, findings, and recommendations outlined. There is a group called Professional Group for Public Consulting. They are pretty popular in our state as many of them are former auditors in our state and many are former business managers that have retired. Mr. O'Donnell stated he has been speaking with 2 consultants lately and they both recommended this company to contract with to get somebody. It is a fee based and it is hourly unless we know a set amount of time. For example; would be if we failed an audit and needed to contract for a year to clean us up and get us on the right track. Mr. O'Donnell doesn't feel we need this level and amount of consulting time right now. Mr. O'Donnell said we would like to try to start on a set dollar amount such as \$3500 and use it in hourly increments. We can use that to get us on track and keep us out of trouble. We are not sure how long or how fast we will use that amount. If it comes to the point that we need more, he will come to the board to request for more funding. We could use part of it on this budget year and the other part of it on the next budget year. Our current business manager is currently scheduled for surgery this week and then will have extensive recovery time. Mr. O'Donnell says they (consulting company) will steer us toward the needed areas such as grant management, budget revision which is coming up, and building a new budget so we are legal with the auditors. They will help with creating the new budget, the budget process and getting approval from the board for the new budget with the revisions. He said the state has been struggling, at the legislative level, with establishing a state budget. He just saw an email for budget forms. Now, even last year we got budget forms but they were drafts. It gets you started, but once the legislature finalizes the budget and it is signed by the governor, then we can move forward with developing our budget because we will know our numbers better and more clearly. The \$3500 should cover up to 100 hours and will depend on which services we request and end up using. This consulting company also offers HR assistance. Motion to approve the budget consulting support for business and appointment Superintendent O'Donnell to coordinate it was made by Dave Megahey and second by Linda Chapman. All in favor stated aye. Approved unanimously.

7) Discussion - Future Board Meeting Agenda Items

Weight room to be added to next board meeting.



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Board member James Bruzzi requested Mr. O'Donnell to do a staff survey to be added to the agenda and addressed next time.

Adjournment

James Bruzzi made a motion to adjourn and second by Dave Megahey. All in favor stated aye. Meeting adjourned at 6:38 pm.

DATE APPROVED: _____ APPROVED BY: _____