



# YOUNG SCHOOL DISTRICT#5

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Patrick O'Donnell, Superintendent

Brittney Leopold, Business Manager

## YOUNG PUBLIC SCHOOL GOVERNING BOARD SPECIAL MEETING MINUTES

**Monday, October 23, 2023, 6 p.m. - Young Public School Board Room (Red Brick)**

*(THE GOVERNING BOARD MAY CONSIDER ANY ITEM ON THIS AGENDA IN ANY ORDER AND AT ANY TIME DURING THE MEETING)*

Roll Call: Present Present  
 Sara Bunce, President James Bruzzi, Member

Absent Present  
 Dean Bell, Member Polly Hageman, Member

Present  
 Linda Chapman, Member

### AGENDA

- 1) Call to Order
- 2) Adoption of Agenda\* Moved by J Bruzzi, seconded by P. Hageman; unanimous.
- 3) Pledge of Allegiance
- 4) New Business:
  - a) Discussion – Board will participate in a Self-evaluation per Board Policy BAA by discussion – Motion to Table until all Board Members can participate in person by S Bunce, seconded by L Chapman; unanimous.
  - b) Discussion/Action – Board will approve completed Self-evaluation based upon Board Policy BAA\*Self-evaluation was tabled, so there was no completed document to approve
  - c) Discussion – Board will participate in a discussion regarding anticipated Staffing needs of the district – Superintendent O'Donnell discussed the urgent needs of additional staff to assist the Special Education Department with increased student numbers. He shared that as early as last spring, the Special Ed Director was asking for additional assistance. We did hire an Instructional Aide to support this year, however, it appears to not be enough. Our school has an additional load of 2 high needs students enrolled and the potential of three more students enrolling with identified needs in the next few weeks. Superintendent discussed the real need of two new Aide positions and an additional new Special Education Teacher to address these situations. Mr. O'Donnell also discussed the concern of winter weather and the driving of students residing in Colcord on the 512 Road. The need for additional, necessary van driver time can be addressed three different ways: a new part-time driver, approved overtime for necessary driving, and/or approved "comp time" for necessary driving.
  - d) Discussion/Action – Board may take action to approve new staff positions regarding anticipated staffing needs of the district\* The Board discussed and voted to approve 1)

an additional Highly-Qualified Special Education Teacher position, Motion by S Bunce, seconded by J Bruzzi; unanimous. 2) 2 additional Instructional Aides, Motion by J Bruzzi, seconded by P Hageman; unanimous. And 3) a part-time van driver position and or a blend of Over-time/Comp time for current staff, Motion by J Bruzzi, seconded by L Chapman; unanimous.

- e) Discussion – Board will hear a recommendation from the Superintendent of a new Instructional Aide\* Superintendent spoke to the qualifications for a new Instructional Aide candidate. This person is a local resident, has more than a decade working in banking and volunteering at a special needs elementary school, fingerprint card that has been requested, and a desire to serve the students of Young.
- f) Discussion/Action – Board will consider approval of a new Instructional Aide\* move that the candidate for the new Instructional Aide position be approved, Motion by L Chapman seconded by P Hageman; carried unanimously.
- g) Discussion/Action – Board will consider action or direction to the Superintendent regarding anticipated staffing needs\* There was no discussion or action taken
- 5) Adjournment\* Motion by J Bruzzi, seconded by S Bunce; unanimous at 7:23 pm.

**\*Action Item**

As authorized by ARS 38:431.03, this public body, upon majority vote, may choose to convene in an executive session for the purpose of discussing items allowed by law. Upon official notice the officer, appointee, or employee may choose to hold discussion and/or consideration in open meeting. No final action can or shall be taken in the executive session. Items of business suggested by employees and patrons of the District will notify the Superintendent of the particular item of business at least four working days before the Board meeting (Young Public School Policy Manual- Policy BEDBA).

Attendees:

*Sandy* 7-17-24

*Perry C. Hageman* 7-17-24