



# YOUNG SCHOOL DISTRICT#5

P. O. Box 390 - 46878 Highway 288  
Young, Arizona 85554  
Phone: (928)462-3244  
Fax: (928)462-3283  
Patrick O'Donnell, Superintendent  
Brittney Leopold, Business Manager

## YOUNG PUBLIC SCHOOL GOVERNING BOARD REGULAR MEETING MINUTES

Monday, September 11, 2023, 6:00 PM - Young Public School Board Room – Red Brick

(THE GOVERNING BOARD MAY CONSIDER ANY ITEM ON THIS AGENDA IN ANY ORDER AND AT ANY TIME DURING THE MEETING)

Roll Call: \_\_\_\_\_ Present \_\_\_\_\_ Present  
Sara Bunce, President Linda Chapman, Member  
\_\_\_\_\_ Present via phone \_\_\_\_\_ Present  
Dean Bell, Member Polly Hageman, Member  
\_\_\_\_\_ Present \_\_\_\_\_  
James Bruzzi, Member

### AGENDA

- 1) Call to Order 6:00pm by Sara Bunce
- 2) Adoption of Agenda\* Motioned by James Bruzzi, seconded by Polly Hageman; Carried unanimously.
- 3) Pledge of Allegiance led by Sara Bunce.
- 4) Approval of Minutes – Regular Meeting July 19, 2023; Regular Meeting August 14, 2023; Special Meeting August 28, 2023. Motioned by Linda Chapman, seconded by James Bruzzi; Carried unanimously.
- 5) Reports:
  - a) Administrator Report- Mr. O' Donnell informed the Board that the new student Chromebooks have been ordered. He informed the Board we will be purchasing some new computers to be used by staff in the following weeks. ETC had come to help with some software and computer issues, and got the school running on the new internet connection.
  - b) Teacher Report – Shelia Davis updated the Board on the elementary grades. Everyone is doing well and working on spelling and reading. All the children seem to be settling into their routine nicely. They enjoy learning about new study habits. Dickerson class is working on the living wax museum set for December 6<sup>th</sup>. Athene Lollman updated the Board on the junior high and high school. They have spent the first few weeks doing skills review. Each grade is doing a different short story and they will be moving on to doing their own short story. Drama is getting ready for the talent show. The kids are really looking forward to it. Yearbook is working on the Panther Press and should have a copy out soon.
  - c) PTO Board Member Report- PTO will be serving food and beverages at the talent show. They have a skate night scheduled the following night. They had a great time at the PTO mixer. Also, the PV Veterans donated additional pizzas for the PTO Mixer for which they were grateful.
- 6) Call to Public – Public comments or concerns may be heard, but no Board Action may occur\*

Stephanie Rider spoke about submitting a parental involvement in education request form regarding curriculum for "0" hour. She stated she has not received a satisfactory response from the Superintendent.

Stephanie Rider spoke to item 8 b). She discussed at length her concerns about the taxation rate. She stated that she had done her own research and does not agree with the Superintendent's comments. She inquired about seeing an account of all new grant money that has come into the district since she left employment. She also requested a formal apology from the Superintendent.

7) Action Items:

- a) Discussion/Action - Board approval of the Monthly Financial Report\* Motioned by James Bruzzi, seconded by Polly Hageman; Carried unanimously.
- b) Discussion/Action – Voucher Ratification: Payroll Vouchers 3 & 4 and Expense Vouchers 2402 & 2403\* Motioned by Linda Chapman, seconded by James Bruzzi; Carried unanimously.
- c) Discussion/Action – The Board consideration/approval of Resignation letter from Instructional Aide\* Motioned by Sara Bunce, seconded by Polly Hageman; Carried unanimously.
- d) Discussion/Action – The Board consideration/approval of new hire for Instructional Aide Position\* Mr. O'Donnell discussed the new teacher aide Nicole Gilbert. She enjoys working with the kids and is a good fit in the classroom. She has been subbing since the last aide resigned. Motioned by Linda Chapman, seconded by Polly Hageman; Carried unanimously.
- e) Discussion/Action – The Board will consider/approve closing District Checking accounts\* Approval denied. Motioned by James Bruzzi, seconded by Linda Chapman; Carried unanimously.
- f) Discussion/Action – The Board will consider/approve the addition of Social-Emotional Learning opportunities for K-12 students\* Social/ emotional opportunities provided by Ben Dickerson were approved provided the funding was not from the M & O budget, for example use Forest Fees. Motioned by Sara Bunce, seconded by James Bruzzi; Carried unanimously.
- g) Discussion/Action – The Board will consider/approve donations made to the district\* Approved as presented, but requested thank you cards be mailed out. Motioned by Linda Chapman, seconded by Dean Bell; Carried unanimously.
- h) Discussion/Action – The Board will consider/approve The Agreement for e-Rate Services between Gila County Information Technology Consortium on Behalf of Gila County through the Gila County School Superintendent and the Gila County Library District and Yavapai County through the Yavapai County School Superintendent\* Motioned by James Bruzzi, seconded by Polly Hageman; Carried unanimously.
- i) Discussion/Action – The Board will consider/approve Board Member and Superintendent participation in the ASBA Gila County Meeting September 20, 2023 in Payson\* The Board decided to table this discussion because of date confusion on ASBA's website regarding when the meeting will be held in Gila County. Motioned by James Bruzzi, seconded Linda Chapman; Carried unanimously.

8) Discussion Only Items:

- a) Discussion – The ASBA Law Conference and the Delegate Assembly will be discussed by and among the participating Board Members. This will be discussed at a later meeting when Board Member Dean Bell is available to talk in person about his experience.
- b) Audit Updates- Mr. O'Donnell will share updates related to the various Financial Audits and Monitoring the district is currently working on. Mr. O'Donnell explained to the Board that we have still not heard anything new regarding the corrections that he and Ms. Leopold have sent to the Arizona State Auditors. He also informed the Board that the Business Manager and the Consultant are finalizing Journal Entries for FY 22 because of Approved Grants. This will affect the FY 22 Annual Financial Report (AFR), which will now be revised. Also, the FY 23 AFR will soon be completed. We are also looking to revise the FY 24 Budget in light of the changes to the AFRs, so look for a Budget Revision in December.
- c) Discussion – District Safety/Security Plan – The Board will discuss and set a Special Meeting for the District Safety/Security Plan. Mr. O'Donnell informed the Board that he has a meeting

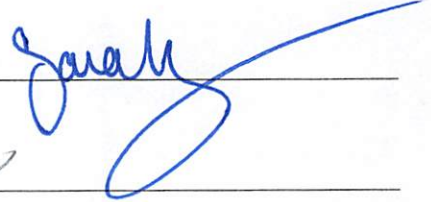
with a vendor who works with Gila County Sheriff's Department tomorrow and will be able to gather information regarding panic buttons and related information before a plan will be presented. The Board discussed and would like a Safety Plan Meeting scheduled October 2, 2023 before the Regular Meeting scheduled for 6 pm.

9) Adjournment\* 7:08pm Motioned by James Bruzzi, seconded by Sara Bunce; Carried unanimously.

\*Action Item

As authorized by ARS 38:431.03, this public body, upon majority vote, may choose to convene in an executive session for the purpose of discussing items allowed by law. Upon official notice the officer, appointee, or employee may choose to hold discussion and/or consideration in open meeting. No final action can or shall be taken in the executive session. Items of business suggested by employees and patrons of the District will notify the Superintendent of the particular item of business at least four working days before the Board meeting (Young Public School Policy Manual- Policy BEDBA).

Attendees: \_\_\_\_\_



Minutes Approval: \_\_\_\_\_

